
 Government eProcurement System		eProcurement System Government of India		
Tender Details				
			Date : 23-Aug-2024 09:55 AM	
 Print				
Basic Details				
Organisation Chain	National Institute of Fashion Technology Kannur - NIFT			
Tender Reference Number	12169(7.1) Cafeteria Service 2024			
Tender ID	2024_NIFT_821981_1	Withdrawal Allowed	Yes	
Tender Type	Open Tender	Form of contract	Lump-sum	
Tender Category	Services	No. of Covers	2	
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No	
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No	
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No	
Payment Instruments		Cover Details, No. Of Covers - 2		
Offline	S.No	Instrument Type	Cover No	
	1	Demand Draft		
	2	R-T-G-S		
	3	NEFT		
			Cover	
			Document Type	
			Description	
	1	Fee/PreQual/Technical	.pdf	Signed Tender Document
			.pdf	Enclosure - I Declaration in Lieu of EMD
			.pdf	Enclosure-II Undertaking by the tenderer
			.pdf	Enclosure-III Self Certification under preference to Make in India order Certificate
			.pdf	Annexure I Technical Bid
	2	Finance	.xls	Price Bid
Tender Fee Details, [Total Fee in ₹ * - 0.00]		EMD Fee Details		
Tender Fee in ₹	0.00	EMD Amount in ₹	36,000	
Fee Payable To	Nil	EMD Exemption Allowed	Yes	
Fee Payable At	Nil	EMD Fee Type	fixed	
Tender Fee Exemption Allowed	No	EMD Payable To	National Institute of Fashion Technology	
		EMD Percentage	NA	
		EMD Payable At	Kannur	
Work / Item(s)				
Title	Tender Notice for Running Cafeteria Services			
Work Description				

TENDER NOTICE FOR RUNNIG CAFETERIA SERVICES AT NIFT CAMPUS, Dharmasala, Mangattuparamba, Kannur, Kerala. Pin - 670 562					
Pre Qualification Details	Kindly Refer Tender Document				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	NA	Product Category	Hotel/ Catering	Sub category	Cafeteria Service
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work (Days)	365
Location	NIFT Campus, Dharmashala, Kannur, Kerala - 670562	Pincode	670562	Pre Bid Meeting Place	NIFT, Kannur Campus
Pre Bid Meeting Address	National Institute of Fashion Technology, NIFT Campus, Kannur, Dharmashala, Kanool Post, Mangattuparamba, Kannur, Kerala Pin - 670 562	Pre Bid Meeting Date	27-Aug-2024 11:00 AM	Bid Opening Place	NIFT Campus, Kannur
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	21-Aug-2024 05:00 PM	Bid Opening Date	11-Sep-2024 03:30 PM
Document Download / Sale Start Date	21-Aug-2024 05:15 PM	Document Download / Sale End Date	10-Sep-2024 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	21-Aug-2024 05:30 PM	Bid Submission End Date	10-Sep-2024 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	TENDER NOTICE FOR RUNNIG CAFETERIA SERVICES AT NIFT CAMPUS, Dharmasala, Mangattuparamba, Kannur, Kerala. Pin - 670 562	568.88

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	NIQ.pdf	Signed Tender Document	552.81
	2	BOQ	BOQ_863832.xls	BOQ - Price Bid	341.00
	3	Additional Documents	EnclosureI.pdf	Enclosure - I Declaration in Lieu of EMD	68.65
	4	Additional Documents	EnclosureII.pdf	Enclosure -II Undertaking by the tenderer	66.43
	5	Additional Documents	ENCLOSUREIII.pdf	Enclosure-III Self Certification under Preference to make in India Order Certificate	64.06
	6	Additional Documents	AnnexureI.pdf	Annexure I Technical Bid	127.14

Tender Inviting Authority

Name	DIRECTOR
Address	National Institute of Fashion Technology, NIFT Campus, Kannur, Dharmashala, Kanool Post, Mangattuparamba, Kannur, Kerala Pin - 670 562

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कन्नूर

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

TENDER NOTICE FOR RUNNING CAFETERIA SERVICES AT NIFT CAMPUS, Dharmasala, Mangattuparamba, Kannur, Kerala. Pin - 670 562

No: 12169(7.1) Cafeteria Service 2024

DATED: 21.08.2024

National Institute of Fashion Technology (NIFT), Kannur invites sealed tenders for running cafeteria services in NIFT Kannur Campus for a period **of one year**.

The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the **CPP portal** as per schedule below. Tender documents are also available for viewing on the “tenders” link of the NIFT website i.e. <https://www.nift.ac.in/kannur/tenders> No other mode of application will be considered.

The bidder shall also submit **Rs.36,000/- (Rupees Thirty-Six thousand Only)** as Earnest Money Deposit (EMD) in a separate sealed cover, by way of demand draft drawn in favour of “**National Institute of Fashion Technology, Kannur**” payable at Kannur. The EMD of unsuccessful bidders shall be refunded within 90 days after finalization of the contract.

Note: 1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.

2. Being registered with DSIR, NIFT is entitled for Custom / Central Excise duty exemption.

Director

BID SCHEDULE:	
Publishing Date	21.08.2024 (17.00 hours)
Documents Download/Sale Start Date	21.08.2024 (17.15 hours)
Bid Submission Start Date	21.08.2024 (17.30 hours)
Pre-Bid Meeting	27.08.2024 (11.00 hours)
Bid Submission Closing Date	10.09.2024 (15.00 hours)
Bid Opening Date	11.09.2024 (15.30 hours)
Date and Time of the opening Financial Bids	will be notified to the technically qualified tenderers

Note: This tender document contains 16 pages and bidders are requested to sign on all the pages. The duly filled in bid should be sealed by the bidders and super scribed as “Tender for running Cafeteria Services”.

Web ID: <http://www.nift.ac.in/kannur/tenders>

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

NIFT Campus, Dharmasala, Mangattuparamba, Kannur, Kerala. Pin - 670 562.

Tel: (0497) 2934781

1. ABOUT THE INSTITUTE

- National Institute of Fashion Technology (NIFT) is a premier institute under the aegis of Ministry of Textiles, Government of India, imparting education in the field of Fashion Design, Technology and Management. The institute has been given the status of an Institute of Excellence and thus permitted to award degrees to its students under an Act of the Parliament.
- NIFT Kannur is functioning at Dharmasala, Mangattuparamba in Kannur District of Kerala State. The present student strength is approximately 850. The strength may vary based on academic demand. During even semester it may reduce to 600 students.
- Students will have mid-term holidays / Semester Break during October-November: December-January and end term semester break from May last week to July last week every year.

2. GENERAL TERMS AND CONDITIONS

- 2.1 Please read terms and conditions carefully before filling up the document. Incomplete tender document will be rejected.
- 2.2 All pages of the tender document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the terms and conditions of this tender.
- 2.3 Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected. No bidder shall submit more than one tender form. No paper shall be detached from the tender.
- 2.4 Any existing service provider, rendering any service in NIFT Kannur will not eligible with more than one contract at a time. If an existing agency participating in the tender directly or indirectly, shall be summarily rejected.
- 2.5 The name and address of the bidder shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted in strict compliance with the instructions laid down there in, otherwise the tender is liable to be rejected.
- 2.6 Person signing the bid or other documents connected with the tender must clearly write his/her name and also specify the capacity in which signing.
- 2.7 The institute reserves the right to reject any or all the tenders without assigning any reason.
- 2.8 Before submitting the filled-in tender document to the institute, the bidders may seek clarifications, if any, from administrative department on Tel 0497-2934781 or in person by visiting the institute during working hours by taking prior appointment.
- 2.9 The institute reserves the right to change any condition of the tender before opening of the bids.
- 2.10 The cafeteria service shall be provided from 08.30 hours to 19.30 hours on all working days and Saturdays.
- 2.11 Cafeteria will be operational during holidays also for providing services for faculty/staff even in the absence of students in the campus. NIFT will provide a subsidy of 50% on rentals during holidays on the campus if the holiday exceeds 15 days.
- 2.12 All expenses for setting up stall / infrastructure shall be borne by the selected contractor.
- 2.13 The selected contractor will be required to pay NIFT, electricity consumption charges on actual consumption basis, fixed charges on pro-rata basis and applicable electricity duty. Sub-meters shall be provided at the cost of the contractor to measure the actual energy consumption. The contractor shall pay the electricity charges within 10 days of demand. NIFT reserves the right to disconnect the supply if payment is not made as stipulated.
- 2.14 NIFT will identified vacant space for setting up and run the cafeteria. The contractor shall bear the entire expenditure for setting up ad branding its stall including the electricity supply connection and water supply connection from the nearest approved point with all materials and labour and proper drainage connection for the drainage connection for the drain water etc., should be able to shift to any other suitable place within the campus whenever required (for Maintenance or any other circumstances). NIFT will not bear the

expenditure for the setting up of stall /infrastructure. The tenderer may visit the campus in working hours and get clarified before participating in bid process.

2.15 Guidelines for Submission of Tender

(For applying online, the Firm should get itself registered at CPP portal)

In case of any clarification required relating to this tender, can be sought from the following contact number or email ID of NIFT Kannur:

Purchase Officer, Ph No: 0497-2934781, or by mail: Purchase.kannur@nift.ac.in

- The interested Service Providers should apply online and submit their tender and the bids with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the Central Public Procurement Portal (CPPP) at <https://eprocure.gov.in> as schedule
 - Tender documents is also available on the link of NIFT Kannur website i.e <http://www.nift.ac.in/kannur/tenders>.
 - The financial rates/Bid of the items shall not be quoted/shown in technical bid
 - **Application to this tender will be accepted only through the online mode. No other mode of application will be considered & application will not be accepted.**
 - The details of filing of Technical Bid and Financial Bid (BOQ) are as noted below:
 - ❖ **TECHNICAL BID - The technical bid must contain all the technical information** (the documents should be scanned and uploaded in CPP portal)
 - Technical Bid shall contain: - Upload the Original Tender Document (except Financial Bid) duly signed & Stamped on all pages of tender documents as acceptance of tender conditions should be uploaded, **Earnest Money Deposit: Rs 36,000/-** drawn in favor of **National Institute of Fashion Technology Kannur and payable at Kannur, (it should reach this office by 10.09.2024 15.00 hours)**. If bidder is exempted from EMD, they should submit supporting documents (NSIC / MSME certificate) along with the Bid Security Declaration (Enclosure I).
 - Service Provider can also pay EMD through RTGS / NEFT, to **National Institute of Fashion Technology, Kannur, bearing Account No 361702050000123, with IFSC Code – UBIN0536172, Union Bank of India, Branch address Fort Road, Cannanore (Kannur) - 670001** (details of fund transferred should be enclosed along with in the bid).
 - ❖ **FINANCIAL BID (upload the BOQ)**
(Quote for all the indented items is mandator and should be submitted in the BOQ format)
 - As the process of bid submission is through CPPP website. Therefore, as per new process a separate excel sheet is prepared known as Bill of Quantity (BOQ) for the purpose of submission of Financial Bid online for the tender. Financial Bid must be submitted online in the prescribed BOQ format.
 - Bid will be rejected in case submitted in any other format or with the Technical/ tender document. Indicative rate list at BOQ (Financial Bid - Annexure –V) must be compulsorily with prices of all the items mentioned in the list.
- 2.16 Pre-Bid for discussing the areas on concern of the agencies shall be held at NIFT Kannur Campus on **27.08.2024 at 11.00 AM**. Interested Service Provider may participate in the Pre-bid meeting and allow to visit the proposed area and serving area for better knowledge. Any specific outcome will be uploaded in CPP portal as well in NIFT Kannur web site
- 2.17 The EMD amount of the unsuccessful tenderers shall be refunded within 90 days after finalization of the contract.
- 2.18 EMD of the selected bidder will be liable to be forfeited, if he fails to furnish security deposit and/or sign the formal agreement or to start the work on the date stipulated in the work order. EMD submitted by those who back out of the tender after submission of tender/ do not accept the work order if offered, also will be forfeited.
- 2.19 The EMD amount will not bear any interest during the period in which it is retained by the NIFT
- 2.20 The selected contractor shall pay the facility charge in two equal installments; first 50% immediately after signing the agreement and the balance 50% within three months from the date of commencement of functioning of cafeteria.
- 2.21 The period of contract is one year from the date of award of contract. However, extension of the contract for two more terms of one year each will be considered on mutual consent, solely at the discretion of NIFT authority.
The contractor should hand over the premises in the same condition as it was given to them at the time

of occupying and if any damages found, the charges should be recovered from the contractor.

- 2.22 The contractor shall maintain attendance and wages registers for all workers engaged under the contract at NIFT and shall also take out Workmen's' Compensation Insurance Policy. The payment of wages to workers must be made as per rules in vogue. Proof of wages shall be submitted to NIFT administration on a monthly basis.
- 2.23 Licenses needed to run the cafeteria are 1. FSSAI license, 2. GST Registration specifying for selling of bakery items and beverages 3. Local Municipal Corporation Health License, 4. Police Eating House License and Fire License (4 & 5 must obtain within a month of receipt of award of contract).
- 2.24 The tenderer shall have experience of running restaurant/ cafeteria/ catering service/ bakery/ any other eatery shop for a period of not less than one year. Experience shall be proved with copy of valid GST Registration (wherever applicable), PAN card and FSSAI Registration/ license, shops and Establishment license etc. Duly registered Startups/ MSEs will be exempted from the prior experience condition subject to production of valid document for having registered as Startups/ MSEs.
- 2.25 The policy of the Govt. of India to encourage "Make in India" and promote manufacturing and production of goods and services in India as per the revised "Public Procurement (Preference to Make in India), Order 2017", circulated by the Department of Promotion of Industry and Internal trade, Ministry of Commerce & Industry, Govt. Of India vide Order No. P-45021/2/2017-PP (BEII) dated 04.06.2020 will be applicable for this tender.

3. BID EVALUATION CRITERIA:

- 3.1 The bidder must be in a business of the franchise in reputed organization / educational institutes having at least three years of experience in catering.
- 3.2 The contractor should have turnover not less than Rs.12.00 Lakh during past 3 years and should submit certified copies of balance sheet duly verified by Chartered Accountant as proof of turnover.
- 3.3 Should have at least two Institutes where similar service is offered to more than 400-800 students/ persons at a time in reputed organization/ educational institution.
- 3.4 The bidder should have all the necessary registrations of the Government under the Shops and Establishment Act, Contract Labour Act, PF, ESI, Service Tax, VAT, etc. whichever is applicable. Food & adulteration certificate would also require.
- 3.5 The Technical Bid should be accompanied with Rs.36,000/- (Rupees Thirty Six Thousand only) by bank Demand Draft / Pay Order in favour of NIFT- Kannur payable at Kannur as an Earnest Money Deposit.
- 3.6 **Financial Bid consists of Part-A & Part- B for 100 points further Part B having sub parts B-I, B-II, B-III, B-IV - all the item in each category should be quoted**
- 3.7 **Weightage will be given to Part A-50%, overall Part B –50% and sub bifurcated to Part B-I:5%, Part B-II: 15%, Part B-III: 15% and Part B-IV:15%**
- 3.8 **Part A: weightage will be given 50%: The highest offer on License Fees (Rent) will be considered as full weightage 50% and lesser will be reduce in percentage proportionately, the minimum License fee (rent) should not be less than Rs.10000/- and contractors should quote their best offer not less than Rs.10000/- for selection the quoted amount will attract GST rate at prevailing Rules.**
- 3.9 **Part B: weightage will be given maximum 50%: (weightage has been further distributed to sub parts Part B-I: 5%, Part B-II: 15%, Part B-III: 15% and Part B-IV:15%):** the total rates quoted by each bidder for all the items listed in Part B sequence and its subparts of the Financial bid will be compared (i.e., aggregate of rates of all items given in PART B).
Part B-I the highest discount offer will be consider as full weightage 5%
Part B-II, B-III & B-IV the lowest total amount will be provided full Weightage i.e. 15%

Illustration:

S. No:	Part A for 50% weightage Points	Part B-I for 5% weightage Points	Part B-II for 15% weightage Points	Part B-III for 15% weightage Points	Part B-IV for 15% weightage Points	grand total of weightage points	best offer remark					
Bid 1	15000	50.00	3	2.50	230	15.00	380	12.63	500	13.80	93.93	L-2
Bid 2	14000	46.67	5	4.17	240	14.38	360	13.33	520	13.27	91.81	L-3
Bid 3	10000	33.33	6	5.00	280	12.32	350	13.71	460	15.00	79.37	L-4
Bid 4	14850	49.50	4	3.33	300	11.50	320	15.00	470	14.68	94.01	L-1

Note:

- i. **Sum of all percentage point nearest to 100 will be treated as L-1 (illustration as above provided for better understanding)**
 - ii. Only those Service Providers shortlisted after the evaluation of the Technical Bid recommended by Tender Committee and with the approval of Campus Authority, the lowest one (L-1) bid will be decided at the time of finalization of tender on the basis of rates offered in the financial bid.
 - iii. It may be noted that L-1 shall be decided on the basis of total points as noted above
 - iv. The decision of the Campus Authority is final and all the service provider have to abide by the decision of the Campus Authority.
- 3.10 Tenderer can add items willing to sell at the counter in a separate enclosure **the final rates of all such items of successful bidder shall be put forth before the competent authority for mutually deciding the rates in this regard the decision of Competent authority is final.**

4. ADDITIONAL TERMS & CONDITIONS.

- 4.1 The successful tenderer shall, within 7 (seven) days from the date of issue of Letter of Acceptance (LoA) of the tender, deposit **Rs.60,000/- (Rupees Sixty Thousand only)** as security deposit, in the form of demand draft of any nationalized /scheduled bank in favour of NIFT, Kannur payable at Kannur. The security deposit shall remain with NIFT during the period of contract and shall be released only after three months since expiry of the contract subject to clearance of all dues by the contractor. EMD paid by the successful tenderer may be adjusted against security deposit, if specifically requested for. No interest shall be paid for the security deposit. Security deposit will be forfeited in case of violation of any of the terms and conditions of the contract besides other remedies.
- 4.2 The successful bidder shall, after submitting the security deposit and within 7 days from the date of issue of LoA execute an agreement with the Director, NIFT, Kannur in Kerala Stamp paper worth Rs.200/- , for the due fulfillment of the contract. Non-submission of security deposit and non-furnishing the agreement within the prescribed period, may lead to cancellation of the LoA. In the event of cancellation of LoA, the EMD will be forfeited to NIFT.
- 4.3 The selected contractor shall be ready to commence the cafeteria service immediately after signing the agreement.
- 4.4 The rates quoted by the contractor are for the weight/ quantity of each item. Contractor shall sell the items only at the rates quoted by him for the quantity/ weight mentioned. Also, he shall be bound to sell the branded items at the discount offered by him in PART B of the Financial bid.
- 4.5 License Fees (rent/ Facility charges) as quoted in Part A along with applicable GST shall be paid on monthly basis **by first week of every month along with Actual consumption of the electricity will be paid by the Service Provider on monthly basis on actual, HT rate applicable from KSEB based on the meter reading, besides the fixed charges levied by the Electricity Board.**
- 4.6 No separate water charges will be collected by NIFT from the contractor. However, penalty of Rs.500 for each occasion will be levied if water is found/ reported misusing.
- 4.7 NIFT will not be responsible for recovery of credit facility, if any provided to the students or staff. Such arrangements shall be at the sole responsibility of the contractor.

- 4.8 The contractor shall comply with all Rules and Regulations of the Government or local bodies in force and that may be enacted during the currency of the contract, in regard to Food safety and Standards. It will be the responsibility of the contractor to obtain license/ registration if any required to run the cafeteria in the campus before commencement of functioning of the cafeteria. The Contractor will be responsible for obtaining verification certificate from the police department in respect of all employees deployed by him.
- 4.9 All the staff/ workers engaged by the contractor for carrying out tasks under this contract shall be deemed to be the employee of the contractor only. The contractor shall be solely responsible for payment of their wages and other benefits such as Provident Fund, ESI, Pension benefits or allowances. Contractor shall be responsible for conduct, duty roaster, leave-records, relievers, etc. NIFT shall have no responsibility in respect of any claim or complaint of whatever nature from the staff/workers engaged by the contractor.
- 4.10 The contractor shall keep the allotted space and cafeteria always clean and hygiene. Timely disposal of wastages generated from the cafeteria operations will be the responsibility of the contractor.
- 4.11 The contractor shall hand over the premises in the same condition as it was given to them at the time of occupying. Cost for repairing/ rectifying damages found if any, shall be recovered from the contractor.
- 4.12 NIFT Kannur Campus is intended to be a plastic free zone. No non-recyclable plastic or plastic container shall be used for serving the food items/tea or coffee or any other purpose whatsoever. Non-compliance in this regard shall attract penalty.
- 4.13 The successful bidder shall furnish to NIFT administration, full details of the staff / crew / labour proposed to be employed by him in the cafeteria, along with copies of documents to prove their identity. Changes if any shall also be reported in time. The contractor shall not at any time, engage any minor person to carry out the work under the contract.
- 4.14 The contractor shall ensure that his staff shall have proper shave and clipped nails while in service in the cafeteria. The staff engaged by the contractor shall: (a) show professional courteous behavior to the customers at all times, (b) wear neat and clean work clothes, etc. (c) not smoke beedies, and cigarettes or take alcoholic drinks in the campus and (d) not allowed chewing pan, gutka, tobacco or like items.
- 4.15 The contractor will have to issue uniform, photo-identity cards to its employees employed in the cafeteria which shall be checked by the NIFT, as and when necessary.
- 4.16 NIFT will have the right to verify the attendance and wage payment register maintained by the contractor in respect of its employees under this contract, if need arises.
- 4.17 The cafeteria service shall be provided from 08.00 hours to 19.30 hours on all working days and Saturdays. Cafeteria will be operational during holidays also for providing services for faculty/staff even in the absence of students in the campus. NIFT will provide a subsidy of 50% on rentals during holidays on the campus if the holiday exceeds 15 days.
- 4.18 If the contractor desires to provide the cafeteria services on any holidays including Sundays and Saturdays for any specific reasons, prior written permission of the competent authority of NIFT shall be obtained.
- 4.19 The contractor shall not keep the cafeteria closed on working days without prior permission from the NIFT authority. Any such incident shall be treated as breach of contract and suitable action including imposing penalty as it may deem fit shall be taken by NIFT.
- 4.20 The cafeteria staff shall leave the campus latest by 20.00 hours and shall not enter the campus earlier than 07.45 hours. However, special timings will be permitted with prior approval of the Competent Authority of NIFT. The contractor or his staffs are not permitted to stay back in the campus on any day for whatever reasons.
- 4.21 The contractor shall ensure that the staff engaged by him observes safety precautions and security regulations at the campus.

- 4.22 NIFT reserves the right to call upon the contractor to remove any person employed / working in the cafeteria, if found unsuitable for services on account of hygiene or health or conduct or any other administrative reasons.
- 4.23 The contractor or his staff/ workers shall not use any service area situated outside the cafeteria. The contractor and his staff shall be bound to abide by various rules and regulations of NIFT as prevalent from time to time.
- 4.24 The contractor and his staff shall comply with all instructions and directions of the NIFT authorities given from time to time in regard to running of cafeteria services. In the event of any emergent and unavoidable situation, the staff of the contractor shall comply with instructions given by the NIFT authorities, without waiting for confirmation by the contractor.
- 4.25 The contractor shall undertake that he shall be responsible for any act of omission or commission including theft, by himself or his staff/workers and that he would immediately compensate NIFT any loss or damage or theft occurring on account of his staff the selected bidder /contractor shall not transfer or sublet the right to run the cafeteria as per this contract to anybody else. Such transfer or subletting case will be treated as a breach of contract and the contract shall be liable for termination without any prior notice.
- 4.26 Non-compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract.
- 4.27 The items served in the cafeteria shall be of excellent quality.
- 4.28 Only fresh items shall be sold. Stale food items shall not be stored/ sold in the cafeteria.
- 4.29 No items with expiry date shall be kept in the campus and not to be sold.
- 4.30 In case of ambiguity in the interpretation of any of the clauses in the application/bid document, decision of Director NIFT will be final.
- 4.31 All disputes arising out of or touching or relating to the subject matter shall be subject to the jurisdiction of District Court, Kannur.
- 4.32 The contractor shall comply with all existing labour legislations and Acts, Provisions as applicable, such as Contract Labour Regulation Act, Workmen's Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act etc. For any lapse or breach on the part of the contractor in respect of non-compliance of any labour legislation in force during the validity of the contract, the contractor would be fully responsible and would indemnify the Institute, in case the Institute is held liable for the lapse if any, in this regard.
- 4.33 NIFT reserves the right to terminate the contract without giving any notice in case the contractor commits breach of any of the terms of the contract. NIFT's decision in such situation shall be final and shall be accepted by the contractor without any objection or resistance. The contract can be terminated by either party, after giving three months' notice. The contract will be extendable by mutual agreement till alternate arrangements are made.

5. ITEMS SOLD

- 5.1 The food items containing ingredient of good quality. Snacks and beverages should be of excellent quality and hygienic.
- 5.2 The items to be sold are specified in financial bid. Besides the items specified in PART-B, the contractor is permitted to sell branded bakery and confectionary items under discount rate quoted against MRP. Bidder may also quote for items other than listed in PART-B, if he desires, in a separate sheet. Sale of such additional items and their rates will be subject to approval of the Director. Sale of items in the cafeteria, however, shall be subject to Rules and Regulations of Central and State Governments and Municipality in regard to Food Safety and Standards. The contractor is bound to adhere to all such Rules and Regulations.
- 5.3 The contractor should not keep any packed items for sale which has already surpassed the date of expiry.
- 5.4 **The item details and rate of selling should be displayed in bold and visible manner**
- 5.5 **The contractor should provide GST bill to all student / Staff / Officer and should have break up of selling price and GST legible.**

6. PENALTY

- 6.1 The Institute reserves the right to impose penalty (to be decided by the NIFT authorities) on the contractor for any serious lapse in maintaining the quality and the services willfully or otherwise by the contractor or his staff or for any adulteration.
- 6.2 If the institute is not satisfied with the quality of eatables served, services provided or behavior of the contractor or his/her employees, the contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the NIFT will be at liberty to take appropriate necessary steps as deemed fit.
- 6.3 Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of competent civil jurisdiction in this behalf at the area in which the Kannur Campus of the institute is functioning and only the said courts shall have jurisdiction to entertain and try such action(s) and/or proceedings to the exclusion of all the other courts.
- 6.4 The facilitation charges are for per annum, delay in paying facility charges in stipulated time penalty up to 14% will be levied on the due amounts. Similarly, for electricity charges.
- 6.5 No separate water charges will be charged by the institute. But the contractor should use the water very sparingly and shall not waste water. If found misusing of water penalty of Rs.500/- to Rs.1000/- will be imposed for each event.
- 6.6 The Cafeteria wastage and scrap disposable as per the norms is the sole responsibility of the contractor.

Director

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD

(On Bidders Letter head)

I / We, the authorized signatory of M/s
participating in the subject tender No for the item / job
of , do hereby declare :

1. That I / we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
- 2.
3. That in the event we withdraw / modify our bid during the period of validity Or I/we fail to execute formal contract agreement within the given timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD and I/we will be suspended from being eligible for bidding / award of all future contract(s) of National Institute of Fashion Technology (All Centers) for a period of one to three year from the date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory

Company Name (with seal).....

UNDERTAKING BY THE TENDERER

(On Bidders Letter head)

We have carefully gone through the various terms and conditions listed above for providing of mess services at NIFT Kannur Campus. We agree to all these conditions and offer to provide Mess services at NIFT Kannur. We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. We have acquainted ourselves with the tasks required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various conditions listed above.

I/ We having our office at declare that I/ We have never been blacklisted by any state Government/ Central Government or any State/ Central PSU and not having any vigilance case /CBI case/Court case pending against us.

I/We hereby declare that all the statement made and submitted are true and complete to the best of my/our knowledge. In case the submitted information found false. I/We are fully aware that the tender / contract will be rejected /cancelled and EMD/Security Deposit shall be forfeited and the contract may be terminated.

Signature of the Tenderer

Date:

Name:

Designation:

Place:

Office Seal:

Self-Certification under preference to Make in India order Certificate
(On Bidders Letter head)

In line with Government Public Procurement Order No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and its amendments, we hereby certify that we M/s. _____

_____ are local supplier meeting the requirement of minimum local content i.e., ____.% as defined in above orders for the material against IPR Enquiry/

Tender No. 12169(7.1) Cafeteria Service 2024

DATED: 21.08.2024

Details of location at which local value addition will be made as follows:

_____.

We also understand, false declarations will be in breach of the code of integrity under rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Thanking You

Signature of the Tenderer

Date:

Name:

Designation:

Place:

Office Seal:

ANNEXURE – I

NATIONAL INSTITUTE OF FASHION TECHNOLOGY – KANNUR

TECHNICAL BID

GENERAL INFORMATION

(To be filled in by the Service Provider for the Technical Bid)

S No.	Particulars	Details			
1	Name of the Firm /Company				
2	Complete Office Address: (with contact number & email ID)				
3	Company website, If any				
4	Type of Organization	Individual/Partnership/Pvt.Ltd/ NGO/SHG/others			
5	Year of establishment				
6	Details of EMD Deposited	DD amount Rs. _____ dt: _____ Name of the Bank _____			
7	Name and address of the authorised signatory / Contact person for this tender				
9	Details of supporting documents enclosed with self-attested				
	S. No.	Registration Under	Registration No.	Valid up to	Proof enclosed in Page No:
	1	Firm / Company Registration (delete whichever is not applicable)			
	2	Shops & Establishment Act			
	3	PAN			
	4	GST			
	5	EPF registration No:			
	6	ESI registration No:			
	7	FSSAI registration No:			
	8	Labour Licence			
9	Others (specify)				

10	Annual Turnover (Audited) and ITR filed	Audited Balance sheet	ITR Filled detail	Proof enclosed in Page No:
	2021-2022			
	2022-2023			
	2023-2024 Provisional/Audited			

11. LIST OF CLIENTS

S No.	Client's Name, Address & Contact No.	Client Phone & address of present canteen	Period of contract		No. of persons availing catering facility	Contract Value per Month in Rs. Lakhs
			From	To		

(Self-attested copy as proof of the above must be attached to qualify, compulsorily,
Original papers should be provided for verification purpose on demand).

Note: Police Eating House License and Fire License must obtain within a month
of receipt of award of contract.

Date:

Place:

Signature of the Service
Provider

Name:

Designation:

Office Seal:

Note: 1) Please read Tender carefully and fill up the above information

ANNEXURE – II

NATIONAL INSTITUTE OF FASHION TECHNOLOGY – KANNUR
FINANCIAL BID
TENDER FOR PROVIDING CAFETERIA SERVICES AT NIFT KANNUR

1. Name of the Agency:
2. Address of the Agency:
3. Name of the Person :
4. Phone No :(Mob).....

Part A – License Fee (weightage will be given 50%)	
1	I / We State that we have gone through the entire tender document and accept all the terms and conditions mentioned in the tender document. In accordance and acceptance of the tender condition I/ We would quote license Fee Rs. _____ (in word _____) per month for running the Cafeteria at NIFT Campus, Dharmasala, Kannur (excluding GST)

Note: Minimum License fee (rent) should not be less than Rs.10000/-
The highest offer on License Fees (Rent) will be considered as full weightage 50%

PART B – (weightage will be given 50% (5%+15%15%+15%))

Part B -I - Discount on packed items (MRP) (weightage will be given 5%)	
1	I am herewith offering _____% (in words _____ percentage) discount from Maximum Retail Price (MRP) to sell the branded bakery item and any other items prescribed by the authority from time to time

The highest discount offer will be considered as full weightage 5%.

Part B -II - HOT BEVERAGES (weightage will be given 15%)			
S. No:	Items	Qty	Total Amount Inclusive of Taxes (All the items below should quoted)
1	Coffee	150ml	
2	Tea	150ml	
3	Green Tea	150ml	
4	Lemon Tea	150ml	
5	Hot Chocolate	150ml	
6	Chocolate Cookie Coffee	150 ml	
7	Tomato Soup	150 ml	
	COLD BEVERAGES		
8	Orange / lemonade	150 ml	
9	Fresh lime Juice	300 ml	
10	Mosambi/ Orange/ Pineapple/ Anar/ Grape Juice	300 ml	
11	Chikku Juice	300 ml	
12	Mango Juice	300 ml	
13	Apple Juice	300 ml	
	Total Amount Inclusive of Taxes (Rs.)		
Total in Words (Rupees):			

Part B-III – MAGGI/Dosa/Fried Rice and Omlet (weightage will be given 15%)			
S. No:	Items	Qty	Total Amount Inclusive of Taxes (All the items below should quoted)
1	Boiled Egg	1 No.	
2	Boiled Egg	2 Nos.	
3	Single Omelet	1 No.	
4	Double Omelet	1 No.	
5	Plain Dosa	1 No.	
6	Masala Dosa	1 No.	
7	Egg Dosa	1 No.	
8	Veg. Fried Rice	1 Plate	
9	Chicken Fired Rice	1 Plate	
10	Egg Fried Rice	1 Plate	
11	Schezwan Fried Rice	1 Plate	
12	Maggi noodles – Masala (70grm to 100 grm)	1 pk	
13	Maggi noodles – Masala (120 grm to 150 grm)	1 Pk	
14	Maggi-Noodles – Veg Atta (70grm to 100 grm)	1 pk	
15	Maggi Noodles – Other Variants (70grm to 100 grm)	1 pk	
16	Maggi Pazzta – Masala (70grm to 100 grm)	1 pk	
17	Maggi Pazzta – Tomato (70grm to 100 grm)	1 pk	
18	Maggi Pazzta – Mushroom (70grm to 100 grm)	1 pk	
19	Maggi Pazzta – Cheese (70grm to 100 grm)	1 pk	
	Total Amount Inclusive of Taxes (Rs.)		
Total in Words (Rupees):			

Part B - IV – SANDWICHES / SNACKS (weightage will be given 15%)			
S. No:	Items	Qty	Total Amount Inclusive of Taxes (All the items below should quoted)
1	Bun Butter & Jam (200 gm)	1 pc	
2	Veg Sandwich (250 gm)	1 pc	
3	Veg Cheese Sandwich (250 gm)	1 pc	
4	Veg Cheese Grill Sandwich (250 gm)	1 pc	
5	Veg Burger (110 gm)	1 pc	
6	Veg Bread Roll (110 gm)	1 pc	
7	Pannier Bread Roll (110 gm)	1 pc	
8	Veg. Puffs (80 gm)	1 pc	
9	Egg Puffs (80 gm)	1 pc	
10	Chicken Puffs (100 gm)	1 pc	
11	Banana Fry (80 gm)	1 pc	
12	Onion Vada (80 gm)	1 pc	
13	Bengali Somosa (200 gm)	1 pc	
14	Kerala Samoosa (100 gm)	1 pc	
15	Parippu Vada (100 gm)	1 pc	
16	Chicken Roll (200 gm)	1 pc	
17	Paneer Puff (100 gm)	1 pc	
	Total Amount Inclusive of Taxes (Rs.)		
Total in words (Rupees):			

(Note: The tenderer can add items willing to sell in separate annexure and may be considered with the approval of authority.)

Most important: All the item in parts A and Part B-I, II, III, IV are to be quoted, failing to quote any of the item in any of the part will disqualified from the bid

PART B – II, B-III & B-IV the lowest total amount will be considered as full weightage i.e. 15% each.

Full Name, Signature & seal of the Authorized Person