



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
(वस्त्र मंत्रालय, भारत सरकार)
National Institute of Fashion Technology
(Ministry of Textiles, Government of India)



छात्रावास के छात्रों के लिए सामान्य नियम (लड़कियाँ)

GENERAL RULES FOR HOSTEL STUDENTS(GIRLS)

निफ्ट, कन्नूर 2023-24

NIFT, KANNUR 2023-24

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1 INTRODUCTION

National Institute of Fashion Technology (NIFT), set up in 1986 under the aegis of Ministry of Textiles, Government of India, is a Statutory Institute Governed by the NIFT Act 2006. National Institute of Fashion Technology is a leader in fashion education with the ability to integrate knowledge, academic freedom, critical independence and creative thinking. Academic inclusiveness has been a catalyst in the expansion plans of the institute. Over this period, NIFT has spread its wings across the length and breadth of the country. Through its 17 professionally managed campuses, National Institute of Fashion Technology provides a framework to ensure that prospective students from different parts of the country achieve their highest potential through the programmes offered. Admission is based on all India with merit ranking. Therefore, each centre gets students from every part of the country and other countries as well. To facility such students NIFT provides residential facility at all the centres. Residential facilities differ from centre to centre depending on the location and infrastructure. The details of facilities in this regard can be obtained from respective centres. Hostel is a community living and need to have disciplined, healthy and congenial atmosphere for peaceful stay and study. Therefore, the hostel is governed by a set of rules and regulations which should be followed by all the student residents of the hostel. This manual applies to Kannur campus of NIFT.

Following types of accommodation is available at Kannur Campus.

- AC Rooms with triple occupancy having attached bathroom.
- AC Rooms with double occupancy having common bathroom.
- Non-AC Rooms with Triple occupancy having common bathroom.

2 RULES/REGULATION FOR HOSTEL ACCOMMODATION

- 2.1 Availability of residential seats is limited and fixed and therefore allocation of the hostel facility restricted to conditions as prescribed. Admission in the hostel cannot be claimed as a matter of right.
- 2.2 NIFT Hostel facility is only for the bonafide students. Preference will be given to students coming from outside city areas
- 2.3 The application forms for admission to the hostel is available in website. The application forms will have to be submitted giving correct information about the names, addresses of the parents with email id and telephone numbers, local guardians contact nos. etc and also fix the photos wherever necessary. Any change of address / telephone number of the parent /local guardian, at any point of time, has to be intimated to the hostel/ office in writing.
- 2.4 The student must personally be present at the time of allotment of Rooms. Rooms once allotted may be allowed changes based on availability.



- 2.5 All Hostel residents shall vacate the hostel rooms for annual maintenance before they leave for the vacation. The students can be asked to keep their luggage at a common place during summer vacation.
- 2.6 Before vacating the rooms, the students should fill up the prescribed Room Vacating Slip in duplicate.
- 2.7 Student can be expelled if it has reasonable ground to believe that her presence would be detrimental to the interest of NIFT /other students.
- 2.8 All residents are required to maintain standards of behavior expected of students of a prestigious National institution. They are expected to behave courteously and fairly with everyone both inside and outside the campus also follow the hostel rules
- 2.9 Hostel Resident must look up the Hostel Notice Board every day for important notices and instructions. No student is permitted to cook any food within the hostel premises including in the rooms.
- 2.10 Students will be responsible for safety and security of their personal belongings and items issued to them.
- 2.11 Hostel residents not to leave the hostel on holidays, Saturdays and Sundays when the Institute is closed without the prior permission of the Hostel Warden.
- 2.12 Hostel residents are responsible for returning all the hostel articles issued to them at the time of admission in the good/original conditions to the Hostel Warden/Hostel Clerk at the time of vacating the Hostel.
- 2.13 Hostel residents shall not damage any hostel property, fittings, articles and items. In case of violation, disciplinary action will be taken against them in addition to fine as per the damage.
- 2.14 Hostel residents should not play music system /computer / Speaker systems in their rooms. Students can use common rooms, recreation facilities, other allied literature and articles required for indoor games without damaging them. Hostel furniture must not be moved without the permission of the Warden. Any damage to the hostel property must be reported immediately to the Warden. Hostel Residents will be charged for damages.
- 2.15 Pasting of posters, writings graffiti, wall chalking, slogans of any kind or defacing the hostel in any form is not allowed. Hostel Authorities reserve the right to make surprise spot checks at any time on the Hostel Rooms, bags & baggage of the residents to monitor and ensure hostel rules.
- 2.16 Hostel Residents are advised to keep their rooms locked. Hostel Residents are not permitted to change rooms or to sleep anywhere other than in their allotted room. The rooms, common areas and surroundings should be kept clean and hygienic.
- 2.17 Keeping electric appliances such as iron, oven, kettle, stove, hot plates etc. in the Room is prohibited. If found the resident will be penalized and the item will be confiscated. The Resident shall economize the use of water. Lights / fans must be switched off when not in use.



- 2.18 If any student wishes to be away from the hostel during the weekend and holidays or any other time (working days), her parents or authorized Local Guardian will have to fill up prescribed form and to take prior permission from the Warden/CC.
- 2.19 Rooms are allotted to each student on her personal responsibility. She should see to the upkeep of her room, hostel and its environment. Students should bring to the notice of the Maintenance through the Warden, for all routine maintenance works (Civil, Carpentry, and Electrical of any other) and or damage /breakage if any, to be carried out in their rooms.
- 2.20 The institute's Internet facility should strictly be utilized for educational and/or knowledge sharing purpose, the students should not screen pirated /unauthorized / unlicensed movies in their computers and common rooms.
- 2.21 In case of damage to or loss of hostel property the cost will be recovered from the students responsible for such damage or loss, if identified, or from all the students of the hostel, as decided by the Warden / Asst. Warden and Administration Department.
- 2.22 Entering the hostel premises in intoxicated, possessing any drug or drug related substance, littering inside the institute's premise alcohol/ drug smoking, chewing tobacco, Betal (Pan) or Gutkha or other drug related substance and/ or spitting in the institute's premises is strictly prohibited and violation shall invite strict disciplinary action.
- 2.23 Employing unauthorized persons for personal work as washing clothes, etc., is not permitted. Student found hosting/harboring an offender will be also liable to the same punishment as offender
- 2.24 Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus. The visit of non-hostel resident(s) is restricted to the reception and/or mess.
- 2.25 Smoking is strictly prohibited in the NIFT Hostel & Campus.
- 2.26 Parties, Social gatherings, Meetings etc. in the Hostel Complex are not permitted. Mess-party is to be organized with written permission from the SDAC. However, such parties should not cause any discomfort to other students.
- 2.27 Hostel resident, who finds her room-mate missing for more than 2 hours, must report to the warden immediately to ensure safety of hostel inmates.
- 2.28 Students should not go to the balcony area after 09.00pm. If anybody is found loitering after 09.00pm action would be initiated against them.
- 2.29 A Hostel Campus should be a place where students can have the best possible conditions for studying and adequate rest. Noise level must be kept low to allow other's the opportunity to study or sleep in comfort. Television, Radio etc. provided in the Common Room must be switched off by 10.00 pm. These rules are intended to ensure a conducive environment for all hostel Residents.
- 2.30 A guest of a resident may be permitted to visit their ward, with the prior permission by the Warden/ Administration Department. No day scholar is allowed to enter the hostel without permission. All visitors to the hostel including the parents/guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.



Visiting Hours: 5:30 pm to 7:00 pm on weekdays and 10:30 am to 6:00 pm for Saturday/Sunday/holiday.

2.31 Locker will be available on payment basis Rs. 100/- plus refundable security deposit of Rs.50/.

3.HOSTEL/MESS FEES

3.1 The fees structure as applicable for the hostels will be charged from the students which may vary from centre to centre. Admission in the hostel will be allowed only on Payment of Hostel fee and on produce the receipt issued by the accounts section to warden/hostel in- charge. Hostel fee once paid will not be refunded under any circumstances.

3.2 Hostel Fees for entire year should be paid on time. Hostel fee for current year (2023-24) given in the table below. In addition to the fee GST as per applicable is payable.

S. No	Particulars	Non-A/c accommodation with triple occupancy having Common Bath Room	A/c accommodation with double occupancy having Common Bath Room	A/c accommodation with triple occupancy having attached Bath Room
01	Hostel Fees	Rs. 48000 /-	Rs. 90000 /-	Rs. 90000 /-
02	Security Deposit	Rs. 5000 /- (For Hostel, refundable)		
03	Mess Fees	Rs.3000/- per month approx. (To be paid on quarterly basis)		
04	Security Deposit	Rs. 5000 /- (For Mess, refundable)		
	Total	Rs. 58000 /-	Rs. 100000 /-	Rs. 100000 /-

Hostel fees should be remitted through NEFT/RTGS to:

NIFT Kannur

Union Bank of India

A/C No.361702050000123

IFSC: UBIN0536172

Those who made payment online transfer should also submit the details of payment in the prescribed format Annexure -10

****AC hostel accommodation is presently not available to First year students. If vacancy arises, same will be notified later.***

3.3 Fourth/final year students will be allowed to pay hostel fee for one semester as they have to proceed for internship/GP in last semester.



- 3.4 Hostel accommodation required for short stay, less than 15 days will be allotted on sharing basis with charges of Rs.250/-per day for Non-AC and Rs.400/- per day for AC plus applicable taxes.
- 3.5 Mess charges will be extra which will have to be paid by students directly to the mess contractor. Students should timely pay their hostel and/or mess and/ or cafeteria dues on time and should not involve themselves in any type of nuisance inside the mess / Cafeteria.
- 3.6 No hostel fees will be refunded irrespective of the fact whether a student has been placed in the industry or gone on training in the beginning or in between the semester.
- 3.7 Refundable Security Deposit will be processed on submission of application in the prescribed form within six months from completion of the course.
- 3.8 No student is allowed to stay in the hostel without being a member of the mess. Students should strictly adhere to the hostel and mess timings as under:

	Working days	Weekends
Breakfast:	7:00 AM to 09:00 AM	9.00AM - 11.00AM
Lunch:	12:00 Noon to 12:45 PM	1.00PM - 2.30 PM
Dinner:	8:00 PM to 9:30 PM	8.00PM - 9.30 PM
* Subject to revision as and when made.		

- 3.9 The system of self-service will be followed in the mess. The quantity of food will be unlimited except in the case of special items.
- 3.10 Non - vegetarian food may be served as extra items on specified days of the week.
- 3.11 Guests of any student can dine in the mess with prior permission from the competent authority by paying in cash.
- 3.12 Absence of a student from the mess exceeding 24 hours, should be intimated to the Caterer in the prescribed form to regulate the supply of food even though the student is not eligible for mess reduction so that there is no wastage of food.
- 3.13 Students are not permitted to cook any food on their own accord in the messes or in their rooms. No food will be served in the rooms of the hostel for any student except in emergency with the approval of Hostel Warden.
- 3.14 Students should not bring pet animals into the hostel or encourage such practice. After eating, Students shall keep the cup, plates or any leftovers in the designated bins.
- 3.15 Food will be served as per menu displayed in the Mess.

4 LEAVE /OUT PASS RULES

- 4.1 Entry/Exit register has to be filled in by the students every time they leave out of the hostel /return back.
- 4.2 The night roll-call will be taken at 9.00 p.m. daily and subjected to change. Every hostel resident must be present in her room to avoid inconveniences for taking the roll-call.
- 4.3 In case the hostel residents want to go out, they will have to take prior permission following due procedures from the Hostel Warden and enter the relevant information in the register kept in the Hostel office.



- 4.4 All requests for leaving the hostel will be verified with the mobile number of the parents that as registered on the Hostel Application Form. Parents are advised to notify of any changes of mobile number. Students will be permitted to leave the hostel only on confirmation with their parents through registered mobile numbers.
- 4.5 A hostel resident will not be allowed to go for night stay or attending any function in the late hours in their local guardians or relatives' place unless prior approval is taken from the hostel warden along with parental consent.
- 4.6 The night out application should be submitted at least 24 hours before the time of leaving the hostel.
- 4.7 All hostel residents shall report to the Hostel before 08.00 PM and they are not allowed to go out before 6.00 AM.

5. RAGGING

- 4.8 Ragging is punishable under law. Anyone found guilty will be expelled, in addition to the mandatory FIR being filed against her.
- 4.9 As per Govt. of India directions. The Internal Complaint Committee is in place to deal with the Sexual Harassment Cases.
- 4.10 Ragging of students admitted to the Institute is totally banned. Any violation of this by the students (s) will be dealt with seriously. For details kindly go through the Anti – Ragging policy and regulations.
- 4.11 Ragging is a CRIMINAL & NON- BAILABLE offence is defined in legal parlance as, “display of noisy, disorderly conduct doing any acts which
- Causes or is likely to cause physical or psychological harm or raise apprehension or fear, shame or embarrassment to a student in any academic Institution and includes: -
 - Teasing, abusing, of playing practical jokes on or causing hurt to such student, or
 - Asking the student to do any act or perform something which such student will not in the ordinary course be willing to do”.
- 4.12 Freshers should be encouraged to report incidents of ragging. Those who do so even when being witnesses or victims should also be liable for punishment
- 4.13 When the person committing or abetting the crime of ragging are not identified collective punishment could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential culprit not to indulge in ragging.
- 4.14 All hostellers are required to fill up and sign prescribed Anti – Ragging Undertaking form at the time of admission.
- 4.15 Any complaint received against any hosteller shall be referred for the consideration and decision of the Campus Disciplinary committee. The Disciplinary committee will be fully empowered to call or ask to submit written statement from any staff members and/or wardens concerned with the matter. The decision of the disciplinary committee will be forwarded to Director whose decision shall be final.
- 4.16 Carrying of any type of weapons-blunt, sharp edged or firearms, in the college campus or keeping such weapons in the hostel is a serious offence and



is strictly prohibited. All kinds of shouting, violence, knocking, or any other act or movement or behavior that is likely to cause disturbance or annoyance is strictly prohibited.

4.17 The student must not be involved directly or indirectly in fighting gambling, anti-social activities, ragging, strike, picketing, gheraos, fast, arousing of the sentiments of the other students and the public. Use of outside agency for redressal of grievance, possession or consumption of alcoholic drink, intoxicating drugs will be a viewed as serious offence and may lead to expulsion from the hostel.

5 MEDICAL EMERGENCIES

5.1 All resident students are required to take personal care of their health and hostel authority shall not take any responsibility of such cases.

5.2 All applicants are required to disclose any kind of permanent disabilities or ailments or diseases or allergy at the time of admission with relevant medical papers. Hostel Warden/Asst. Hostel Warden shall maintain a list of Residents with permanent disability or ailment or disease or allergy and shall get regular medical check-ups in consultation of parents for the same.

5.3 In case of medical emergency, the students/room-mates/wing mates shall contact Hostel Warden / Asst. Hostel Warden/ Duty Nurse.

5.4 Students may avail the Campus medical facility from 07:00 P.M. to 08:00 P.M. (Monday, Wednesday and Friday) and in emergency cases without paying consultation fee from the Campus Doctor. They may also visit any other doctor of their own choice, if required

5.5 Hospital facility is available nearby are Mother and Child Hospital, MVR Multi Speciality Hospital, Lurdhe hospital, Co-operative hospital, Pariyaram Medical College, AKG, MIMS, Apollo Clinic etc.

VIOLATION OF HOSTEL RULES WILL ATTRACT STRICT DECIPLINARY ACTION.

In all matters of discipline, decision of Director will be final.



ANNEXURE

1. Hostel Application Form

2. Anti-Ragging Undertaking form (Approved by NIFT, HO)

a) UNDERTAKING BY THE STUDENT

b) UNDERTAKING BY PARENT / GUARDIAN

3. Hostel Upkeep Undertaking Form

4. Hostel Out Pass form

5. Travelling details during Vacation

6. Educational /Industrial Trip Consent Slip

7. Hostel Allotment Slip

8. Hostel Vacating Slip

9. Room Allotment Slip (Temporary basis)

10. Bank Account Details for Fee remittance

***** Only Form at Sr. Nos. 1,2 &3 is to be submitted at the time of admission to hostel.**

Also fix photos of Self, Guardian and Local Guardian.

Hostel Allotment will start from 26th July 2023

**Sd/-
JOINT DIRECTOR**



Form No. 1

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

HOSTEL APPLICATION FORM

Affix self-
attested Colour
photo of Student

SL.NO.	ROOM DETAILS	PUT A TICK MARK AGAINST THE OPTION
1	NON-AC ROOM (TRIPLE OCCUPANCY) WTTTH COMMON BATH ROOM	
2	AC ROOM (TRIPLE OCCUPANCY) WITH COMMON BATHROOM	
3	AC ROOM (TRIPPLE OCCUPANCY) WITH ATTACHED BATH ROOM	

MFM/MDes/BFTech,/BDes(FC,FD,TD,KD)/Dept/ Roll No.

Payment Receipt Number, If paid:.....

PERSONAL DATA:

Full Name (with Surname)	
Residential Address	
Email	
Phone number with STD code	Mob:



	Res:
Date of Birth	
Nationality	
Blood Group	
Any Serious Health Issues	Yes/NO If yes please provide along with doctor certificate

FAMILY DATA:

Full name of the parent	
Occupation	
Office Address	
Designation	
Email:	
Tel. No. (With STD code)	
LOCAL GUARDIAN	
Name	
Address (Proof to be attached). Any change in address/Mob No. may be updated immediately	
Tel. No. (Mob/Res)	
Contact details of any nearest person (in case of emergency)/ OUT PASS issue	
Name	



Address	
Tel. No. (Mob/Res)	

Affix self-attested Colour photo of parents (Father)

Affix self-attested Colour photo of parents (Mother)

Affix your local guardian's self Attested recent color photo

I declare that the information given above is true to the best of my knowledge. I agree that if any information furnished above is found to be incorrect my admission is liable to be cancelled.

I have seen and hereby agree that I will abide by the Rules and Regulations of the hostel in force

Date:

Signature of the Applicant

I request you to admit my ward Mr. / Ms.

to the NIFT hostel. I give an undertaking that he / she have read and will abide with all Rules & Regulation of the Hostel. I also certify that my ward is not having any medical issue.

Date:

Signature & Name of the parent/ Local Guardian



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

FORM NO. 2A.

UNDER TAKING FOR ANTI RAGGING

(To be filled in by the Student)

I,.....

S/o, D/o, of Mr./Mrs.....

a student of NIFT, Kannur center hereby undertake on this daymonth
year, that:

- That I have read and understood the directives of the Hon'bl Supreme Court of India on anti-ragging.
- That I understand the meaning of ragging and know that the ragging in any form is punishable offence and the same is banned by the Court of Law.
- That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

I hereby agree that if found guilty of any aspect of Ragging, I may be punished as per the rules of NIFT.

Signature of the Student with Date

Name in full :

Address :

Telephone Nos. :



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

FORM NO. 2B

UNDER TAKING FOR ANTI RAGGING

(To be filled by the Parent/ Guardian)

I,.....Father/mother/guardian
of

Understand that Ragging is a criminal offence. I assure the management at NIFT that my son / daughter / ward will not indulge in any act of Ragging. I hereby agree that if he/she found guilty of any aspect of Ragging, he/she may be punished as per rules of NIFT.

Signature with date

Name in full :

Address :

Telephone Nos. :



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

FORM NO. 3

HOSTEL UPKEEP UNDERTAKING

To,
The Director
NIFT, Kannur.

I S/D of Admitted to
..... course, bearing Roll No.
and staying in room no..... in hostel name hereby gives undertaking
that:

- I will not smoke or chew betal/ gutka/ tobacco or similar products inside the hostel.
- I will not take liquor or drugs during my stay in NIFT hostel.
- I will not indulge in ragging directly or indirectly and will not resort to any undesirable activities inside the hostel, which may tarnish the image of NIFT.
- In case of any harassment to others or me inside the hostel, I will bring immediately the facts to the notice of the Director /Joint Director/Officer In charge/Warden or any other official of NIFT present inside the hostel/Campus.
- I will not use any electrical items like iron box, Fan, Heater, Induction stove, Electric kettle, Stitchin machine etc.) which may damage the electric circuit.
- It is my duty to update the Hostel management/Warden/Officer in charge. If any of my roommate is misuse the Hostel facilities.
- I will not create disturbance of any sort (whether noise or physical) inside the hostel.
- I will abide by the hostel timing and the mess timings as mentioned in the manual.
- I will maintain cordial relations with everyone inside the hostel and will help others in getting settled in the hostel as well as the campus.
- I will keep my room clean and tidy and will not indulge into destruction of any article/ equipment provided to me by NIFT.
- I will give my full cooperation in keeping the hostel neat and clean and creating a comfortable environment to stay.

- In the absence of hostel warden or any other officer of NIFT, I will maintain healthy environment inside the hostel and will ensure that no disturbance is there until the time, the warden and/or concerned officer returns.
 - I will be regular in the night attendance and will ensure that others are also present for the same every day.
 - I shall maintain the dignity and sanctity of the hostel by not creating noise/nuisance; especially after 11:00 pm. Management is free to take any action including rustication if I found breaching any rules/regulations.
 - While going on leave, I will submit the required format duly filled and signed by Parent/Guardian to the hostel warden or any other concerned officer of NIFT and will keep the warden informed about my wellbeing and date of return.
 - At the time of vacating the hostel, I will leave only after the taking over of my room by the hostel warden along with the articles/equipments in proper working condition given to me by NIFT.
 - I certify that I have studied the rulebook and I will abide by all rules and regulations prescribed in the rulebook.
 - I will abide by the above undertaking and all instructions given to me orally as well as in writing from time to time. If I am found breaking the rules and instructions in any way at any time, I am liable to be debarred from continuing with my course or subject to any other action deemed fit by the NIFT authorities
 - I have read and gone through the hostel manual and promise to abide by the rules and regulations mentioned therein.
- ** Hostel fee for remaining month will not be refundable in case of expulsion from hostel by the management.

PLACE:

DATE :

SIGNATURE OF THE STUDENT

NAME:

ADDRESS:

Name of the Student & Roll No.: _____

Department/Semester: _____

Address & Contact Number: _____

Name of the CC and Mentor: _____

Reason for out pass/Night out: _____

I apply for night out from _____ to _____

I apply for out pass from _____ to _____

I have informed my parents/guardians regarding my Night out/out pass purpose and timing, and the same can be verified from my parents.

Father's Name & mob. No. _____

Mother's Name & mob. No. _____

I take responsibility for my activities outside the hostel premises and will not hold NIFT responsible for any of my activities outside the hostel premises during this time.

Name of the student & Signature:

Signature of the Warden/Security In charge

Date : _____ Time: _____

Date : _____ Time: _____

Note: Hostel Out Pass request should submit Warden/Security In charge at least 24 hours in advance.

Contact No. 1. Hostel Warden Inside Campus:9446007200, 2. Hostel Warden Outside Campus: 8943087257

_____ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ _____

FORM No.4

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

HOSTEL OUTPASS/NIGHT OUT APPLICATION FORM

Name of the Student & Roll No.: _____

Department/Semester: _____

Address & Contact Number : _____

Name of the CC and Mentor : _____

Reason for out pass/Night out: _____

I apply for night out from _____ to _____

I apply for out pass from _____ to _____

I have informed my parents/guardians regarding my Night out/out pass purpose and timing and the same can be verified from my parents.

Father's Name & mob. No. _____

Mother's Name & mob. No. _____

I take responsibility for my activities outside the hostel premises and will not hold NIFT responsible for any of my activities outside the hostel premises during this time.

Name of the student & Signature:

Signature of the Warden/Security In charge

Date : _____ Time: _____

Date : _____ Time: _____

Note: Hostel Out Pass request should submit Warden/Security In charge at least 24 hours in advance.

Contact No. 1. Hostel Warden Inside Campus:9446007200, 2. Hostel Warden Outside Campus: 8943087257

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

FORM NO. 5

TRAVELLING DETAILS DURING VACATION

SEMESTER BREAK -20_____

PARTICULARS	DETAILS
Name of the student/ E-mail id & mobile no	
Roll number, Department, Semester	
Date & time of leaving from hostel	
Places of visit/address other than home town/arrival/departure Timings as per tour plan	
Date & time of boarding (bus/train/flight) at home town	
Scheduled date & time of arrival at home, destination with contact address & mobile number	
Date & time of arrival at campus after vacation	

I do hereby state that I have informed my parents about my complete travel plan as indicated above.

Signature of the student

FORM NO.6

EDUCATIONAL/INDUSTRIALTRIP CONSENT SLIP

From (Place and date):.....

To (Place and Date).....

Dear Sir/Madam,

I agree to undertake the said educational/industrial trip at my own responsibility.

Name of the Student	
Course/RollNo.	
Person to be contacted	
In case of emergency	
Emergency contact no.	
E mail id:	
Blood Group of the student	

Signature of Student:

Signature Hostel Warden.Signature Admin Dept.

FORM NO.7**ROOM ALLOTMENT SLIP**

I _____ Daughter of _____

Admitted to Course _____ bearing Roll No. _____ have been allotted room no- _____ in hostel _____

The following items have been provided to me by the institution during my period of accommodation.

S. No.	Items provided to the student by the institution.	Sign. of the student while getting the items from the warden	Sign. of warden at while receiving the items from the student
1			
2			
3			
4			
5			
6			

I hereby undertake that I will be responsible for losing, damaging any of above-mentioned items provided to me and follow all the norms of the hostel given to me orally as well as in writing

Signature of the student with Date

FORM NO. 8

ROOM VACATING SLIP

From the warden (to be filled up at the time of student leaving the hostel)

*This is to certify that
Ms.....of.....course bearing
RollNo.....andstayinginroomno.....inhostelname.....
.....has submitted allth earticles/equipments on(Date).....which
had been issued to him/ her at the time of joining the hostel .*

S. No.	Items provided to the student by the institution.	Sign. of the student while getting the items from the warden	Sign. of warden at while receiving the items from the student
1			
2			
3			
4			
5			
6			

Inspected by

Signature of Hostel Warden

Date:.....

Form No.9

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कन्नूर
NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

ROOM ALLOTMENT SLIP ON TEMPORARY BASIS

To

The Director/Joint Director

NIFT Kannur

I _____ Daughter of _____ Admitted to Course
_____ bearing Roll No. _____ requesting for
allotment of Hostel for the period of _____ days From _____ To _____ for
the purpose of _____.

I hereby undertake that I will abide by the Hostel rules/regulations and instructions given to me orally as well as writing. I will pay the requisite charges for the stay.

Signature of the Student with Date

Recommended/Not Recommended

Hostel Warden:

CC's Signature:

**संयुक्त निदेशक/ निदेशक
JOINT DIRECTOR/DIRECTOR**

Form No.10

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

BANK ACCOUNT DETAILS FOR FEE REMITTANCE BY NEFT/RTGS

Account Name : **NATIONAL INSTITUTE OF FASHION TECHNOLOGY GENERAL A/C**
Account No. : **361702050000123**
Name of the Bank : **Union Bank of India**
Branch & Address : **Fort Road, Cannanore – 670 001**
IFS Code : **UBIN0536172**

Name of the Student & Reg./Roll No.	
Dept. and Semester	
Amount Remitted/Transferred	
Date of transaction	
Transaction Reference No. (UTR No/IMPS/Ref. No)	
Purpose of payment: <i>Please specify</i> Semester Fee/Re-registration/ID card/Transcripts/G.P. fee etc.	
Name of the Bank Account Holder & linked mobile number (From which amount is transferred)	
Bank Name & Branch	

Student / Parent Contact No.: _____

Signature of the Student/Parent/Guardian

Note:- After remittance of Fee by NEFT/RTGS the above details to be sent by email to accounts.kannur@nift.ac.in for verification and confirmation