



NIT No.: e-07/2021(Pur-Kol)



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कोलकाता केन्द्र (वस्त्र मंत्रालय, भारत सरकार) NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KOLKATA

(A Statutory Body governed by the NIFT Act 2006 & set up by Ministry of Textiles, Govt. of India)

TENDER For

"Renovation of Exterior and Interior Works and Visual Merchandising"

Tender No.: e-07/2021(Pur-Kol)

OPENING DATE FOR ONLINE SUBMISSION OF TENDER	17/01/2022
CLOSING DATE FOR ONLINE SUBMISSION OF TENDER	07/02/2022 up to 2.00 pm.
Date and time of opening of tenders (Technical Bid)	09/02/2022 at 3.00 pm.

Opening Date and Time of Financial Bidding: will be notified to the short listed bidders only.

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology is a Statutory Body governed by the NIFT Act 2006 & set up by the Ministry of Textiles, Govt. of India

Note: 1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.

2. Being registered with DSIR, NIFT is entitled for Custom/Central Excise duty exemption.

INTRODUCTION

National Institute of Fashion Technology (NIFT was set up by the Ministry of Textiles Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program to address the specialized needs of professional and students in the field on fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinanagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.





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Founded in 1995, National Institute of Fashion Technology (NIFT), Kolkata is providing education in the field of Design, Technology and Management. NIFT Kolkata is one of the five oldest Centres among the NIFT fraternity and stands as a pioneer of fashion training and research.

(A) TENDER NOTICE

NIFT, Kolkata invites **online** tender under <u>two bid systems</u> for "**Renovation of Exterior and Interior Works and Visual Merchandising**" at Sonali Showroom, F/1, Dakhinappan, 2, Gariahat Rd, Dhakuria, Babu Bagan, Selimpur, Kolkata, West Bengal 700031 from eligible reputed Firms/Agencies having at least 03 (Three) years work experience in executing similar kind of works/jobs in Central/State Govt. Department/PSUs/MNCs Reputed Academic Institutes /Organisations.

The hard copy of the tender should be placed in a sealed envelope superscribed with "**Renovation of Exterior and Interior Works and Visual Merchandising (NIT No.: e-07/2021(Pur-Kol))**" and shall be addressed to and sent to the Purchase Officer, National Institute of Fashion Technology, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata-7000106 or dropped in the Tender Box kept at the said address on <u>or before schedule</u> financial bid should be quoted online only and need not to be submitted in hard copy.

Note:1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.2. Being registered with DSIR, NIFT is entitled for Custom/Central Excise duty exemption.

Terms and Conditions

- 1. <u>Only **online bids** will be considered</u>. In addition to on-line, the hardcopy of the Technical Bid (Annexure-I, II, III and IIIA only) along with necessary fees through DD, and relevant documents should be submitted within the specified date & time at the said address. Annexure-IV, V & VI (Financial Bid) to be submitted online only.
- 2. The basic requirements registration and applying for tender online are as under:
 - Operating System should be atleast windows 7.
 - Java version: Available at https://eprocure.gov.in/eprocure/app -download-JRE 8 download (never update Java)
 - Use Internet Explorer atleast 8
 - All java add-ons must be enable in the system.
 - Always use Class II Digital Signature Certificates (DSC) having Signing.
- 3. Please read the terms & conditions carefully before filling up the document. Incomplete tender documents will be rejected.
- 4. Conditional or offline tender will not be accepted or the condition(s) may not be considered.
- 5. The Financial Bids of technically qualified bidder only will be opened.
- 6. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order.
- 7. The tenderer must have at least 3 years of experience in the relevant field and execution of similar kind of works in the Govt., PSU, reputed MNCs/ organisations.
- 8. The tenderer must have Govt. approved vendor and at least 3 years working experience with NIFT and NJB.
- 9. In case of L-1 is more than one, the selection criteria [viz. the past performance, experience, turnover, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard and for selection of successful bidder in such situation, will be final in all respect and will be binding on all the tenderers.
- 10. Lowest bid may not be the only criteria for selection and NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors, viz. previous experience,





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quality of service, number of client, yearly turnover, etc. to select the agency to award the work and the decision of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the tenderers.

- 11. All Taxes & other charges, if any, should be mentioned clearly; otherwise, the rates will be treated as all inclusive. Statutory rates are subject to change and will be considered as may fixed by the Govt.
- 12. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least Rs.5.00 lakh.
- 13. Experience criteria: Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
 - a. Three similar completed works costing not less than the amount equal to Rs.5.00 lakh.

or

b. Two similar completed works costing not less than the amount equal to Rs.6.00 lakh.

or

- c. One similar completed work costing not less than the amount equal to Rs.10.00 lakh.
- 14. Definition of "similar work" should be clearly defined.
- 15. The successful bidder needs to deposit <u>Security Money of 3%</u> of the Work Order value through Demand Draft favoring NIFT Kolkata which will be refunded/ returned, without any interest, after one year from the date of completion of the work with deduction, if any and as applicable.
- 16. Construction works should be completed within 3 months from the date of receiving of Work Order failing which a penalty @0.5% of the order value per week will be imposed subject to a maximum of 10% of the Order Value. However, delay due to any applicable/ unforeseen reason, viz. natural calamity, non-availability of site etc., may/ may not be considered as may be decided by NIFT Authority.
- 17. All statutory obligations under various laws, imposed from time to time will have to be met by the contractor for which no extra payment shall be made to him. NIFT will no way be responsible for any default with regard to statutory obligation, if any.
- 18. The quotes should be valid for at least 3 months from the date of opening of the tender however, for the successful bidder the rates will be valid till completion of the job.
- 19. No payment shall be made in advance. The payment shall be made after commissioning of works and on the basis of certification by the concerned NIFT Official(s). TDS etc., if any and as applicable, will be deducted during payment.
- 20. The quantity of items of work may vary and payment will be made based on actual.
- 21. NIFT shall not provide any mode of transport in respect of men or material required by the contractor for execution of the work.
- 22. A maximum 30% of work order value may be given as an advance subject to submission of same amount BG (Bank Guarantee).
- 23. Any query/ clarification with respect to the tender (T&Cs, specification(s), etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted in this regard in between 10 am to 5 pm on any working day (033-23357546). NIFT will not entertain or clarify any such query during post bid.
- 24. Works shall be executed at Sonali Showroom, F/1, Dakhinappan, 2, Gariahat Rd, Dhakuria, Babu Bagan, Selimpur, Kolkata, West Bengal 700031 by the successful bidder.





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- 25. The schedule issued with the form of tender listing the details of item to be executed must not be altered by the tenderer. Any modifications/ alterations of the schedule considered necessary by the tenderer, should be in a separate letter accompanying the tender.
- 26. The tender is liable to be rejected if complete information is not given or if the particulars and data (if any) asked for in the Schedule of the tender are not filled in correctly.
- 27. Late submission of tender will not be considered.
- 28. Tender shall be accompanied by the relevant documents including the following:
 - a) Copy of Trade License
 - b) Copy of GST Registration Certificate of the company/firm
 - c) Copy of PAN of the company/firm
 - d) Copy of Professional Tax
 - e) Annual Turnover
 - f) Working Experience in NIFT and NJB (erstwhile JMDC)
- 29. As per NIFT policy, payments and receipts of Government and Semi Government Agencies would be rounded off to the next higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the next higher rupee and paise less than 50 will be ignored.
- 30. The Micro and Small scale industrial units, Startups registered under Department of Industrial Policy and Promotion (DIPP) are exempted from prior experience & turnover prior. Document proof for the same is to be provided in the Technical bid for clearance exemption
 - a) Further, as per Department of Expenditure, Ministry of Finance OM No. F.20/2/2014/PPD-(Pt) dated 25.07.2016 circulated vide note F. No. 24/2/2013/Fin-1 dated 02.08.2016, relaxation of the condition of prior turnover and prior experience in public procurement has been extended to all Startups (whether MSE or not) subject to meeting of quality and technical specifications in accordance with the relevant provisions [Rule 173(i)(b) of GFR, 2017].
 - b) Against the tender, if the bidders in their offer have submitted documents to prove the Startup/MSE status for the tendered item without certificate towards quality, assurance and capability from some authority like MSME, NSIC, etc., the Technical Team of NIFT, Kolkata, if needed, may assess the techno-commercial capability of the vendors to provide the required service as per the prescribed quality and technical specification before awarding contract to them.
- 31. If favorable technical capability reports obtained earlier on such firms for rendering service of the item in question as per the required specification is available, these may be considered for granting relaxation to the criteria of prior experience and prior turnover provided date of such reports are not more than one year from the date of opening of bids.
- 32. The details specification of works has been provided at Annexure 'IV' & 'V'.
- 33. It is strongly recommended that the tenderer should inspect the site any time during working hours on any working day with prior appointment [contact no.033-2335-7546]; no extra shall be payable for non- awareness of the site conditions and constraints.
- 34. Tenderer must sign along with company seal on all the pages submitted with the tender document.
- 35. Decision of the committee will be full and abiding on any changes in specification, design and technicalities.
- 36. Keeping the present pandemic and critical situation into consideration a Bank Guarantee will be taken from the vendor who will be released funds as per the following :

50% with work order 40% after submission of U/c





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10% after handing over the premises & getting a successful completion certificate from NJB.

37. All disputes are subject to Kolkata Jurisdiction only.

NIFT reserves the right to accept or reject any or all the tenders either fully or partly or may cancel the tender without assigning any reason and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT in this regard shall be final & binding on all the tenderers.





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ANNEXURE- I

(TENDERER TO FILL UP THIS PAGE)

- 1. a. Name of the tenderer / organization
 - b. Name of the proprietor/partner(s).....
 - c. Date of Establishment:

d. Please specify as to whether Tenderer is sole proprietor/ Partnership firm/ Private or Limited Company.....

2. a. Address (Office):

b. Telephone No.:

- c. Mobile No.:
- d. Email Id.:

3. List of reputed clients:

SI. No.	Client's Name	Contact Person	Contact number (with email-id, if any)	Remarks, if any
1				
2				
3				

- 4. Furnish copies of the following documents:
- i) Current Trade License
- ii) Copy of PAN [in the name of firm/agency or proprietor]
- iii) Copy of GST Registration Certificate
- iv) Document supporting yearly turnover
- v) Copy of Professional Tax
- vi) Working Experience in NIFT and NJB (erstwhile JMDC)

5. DD [enclosed] details:

1. DD no._____, dtd._____, amt.____, bank_____[EMD]

- NB: 1. Tenderer has to submit the entire set of tender papers duly signed while dropping the tender.
 - 2. Additional paper to furnish the above information may be used.





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ANNEXURE-II

TECHNICAL BID

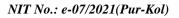
for

Renovation of Exterior and Interior Works and Visual Merchandising

<u>SI.</u>	Particulars	<u>Mention</u> <u>'Yes' or 'No'</u>
01	Whether Bid Securing Declaration Form enclosed	
02	Whether capable and agreed to 3% of Work Order Value/cost as Security Deposit , if work order is awarded.	
03	Whether document in support of having minimum 3 (Three) years experience in execution of similar works in NIFT and NJB.	
04	Whether Trade License for this kind of jobs enclosed	
05	Whether copy of Pan Card and GST Registration Certificate enclosed	
06	Whether copy of Professional Tax registration submitted	
07	Whether fulfill the minimum Annual turnover as mentioned in tender document [Please attach relevant authentic documents (audit report from authorized chartered Accountant, P&L St., Income Tax Return etc.) as proof]	
08	Whether agreed to abide by all the terms & conditions of this tender	
09	Whether all Annexure-I, II, III & IIIA duly filled and 'undertaking' has been submitted with the Technical Bid	

All above enclosures should be valid







Annexure-III

Declaration by the Tenderer

This is to certify that I/We, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by me/us.

I/We hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us.

(Signature of	Tenderer with seal)
Name:	
Seal:	
Address:	

Phone No (O):

Date:

(Seal & Signature of the tenderer with date & seal)





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Annexure-IIIA

Bid Securing Declaration Form

Tender No. e-07/2021(Pur-Kol)

Dated: _____

To The Director, National Institute of Fashion Technology, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata – 700106

I/ We, on behalf of M/s_____the undersigned, declare that:

I/ We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of .our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signature with stamp (signature of person whose name and capacity are shown) in the capacity of (legal capacity of person signing the Bid Securing Declaration)

Name:		
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Dated on _____day of _____(date of signing)





Annexure-IIIB

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SELF-DECLARATION - NO BLACKLISTING

In response to the Tender Document for 'Renovation of Exterior and Interior Works and Visual Merchandising' at NIFT Kolkata, I/ We hereby declare that presently our Company/ firm ______ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

I/We further declare that presently our Company/ firm is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission including violation of relevant labour laws.

I/We further declare that contract of our Company/ firm has never been terminated by any State/ Central Government/ PSU/ Autonomous Body due to deficiency in services, performance or any other defaults.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be debarred from bidding in future against any other tender.

Yours faithfully,

Place:

Date:

(Signature of the Tender with Seal):





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FINANCIAL BID

ANNEXURE-IV

(A) Name of works – Renovation of Exterior and Interior Works and Visual Merchandising (Civil Works)

SI No.	Item/ page no	Description	Unit	Qty.	Rate (Rs.)	Amount (Rs)	GST as applicable (Rs)	Amount with GST (Rs)
01	15.12.1/ pg 147 CPWD , DSR 2016	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within50 metres lead :	each	40 (±20%)				
02	CPWD, DSR- 2016,PG- 774 /770	20 mm cement plaster of mixl: 4(1 cement : 4 coarse sand) and treated with required chemical compound.	sqm	20 (±20%)				
03	Pg No 800,and item no 13.48.1 of CPWD DSR- 2016, civil , vol II	Finishing walls with interior type premium Acrylic plastic emulsion paint of approved brand (Berger/ Asian paints) required shade (two or more coats applied @ 1.67 Itr/10 sqm) over and including base coat of primer applied @2.2 kg/10 sqm	sqm	200 (±20%)				
04	13.26,786, CPWD DSR Civil, Vol-II, 2016	Providing and applying plaster of Paris putty of 2mm thickness over plastered surface to prepare the surface even and smooth complete.	sqm	40 (±20%)				
05	21.1.1.2,Pg- 1512/1513, CPWD DSR Civil, Vol-II, 2016	Providing and fixing Aluminium work for door, windowpowder coated Aluminium section (minimum thickness of coating 50 micron) – all complete	kg	200 (±20%)				
06	21.3.3,Pg- 1521/1522, CPWD DSR Civil, Vol-II, 2016	Providing and fixing glazing in Aluminium door/ shutter with float glass of 8 mm thick (smoke colour or as per Direction in charge)- all complete	sqm	100 (±20%)				
07	15.7.4,Pg- 143,CPWD DSRCivil, Vol- II,2016	Demolition of brick work in cement mortar All complete	Cum	02 (±20%)				





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08	Item code no 14.72/ Page no	Providing and fixing double scaffolding system (cup lock	sqm	75 (±20%)			
	129/890	type) on the exterior side, upto		(12070)			
	CPWD, DAR	seven story height made with					
	civil (II)2016	40 mm dia M.S. tube 1.5 m					
		centre to centre, horizontal&					
		vertical tubes joining with cup &					
		lock system with M.S. tubes,					
		M.S. tube challies, M.S.					
		clamps and M.S. staircase system in the scaffolding for					
		working platform etc. and					
		maintaining it in a serviceable					
		condition for the required					
		duration as approved and					
		removing it thereafter .The					
		scaffolding system shall be					
		stiffened with bracings, runners,					
		connection with the building etc wherever required for					
		inspection of work at required					
		locations with essential safety					
		features for the workmen etc.					
		complete as per directions and					
		approval of Engineer-in-charge					
		.The elevational area of the					
		scaffolding shall be measured					
		for payment purpose .The					
		payment will be made once irrespective of duration of					
		scaffolding – all complete					
09	MR	supply and fixing of 2 / 1.5 mm	sqm	210			
		vinyl PVC flooring – all		(±20%)			
		complete		, ,			
				То	otal of (A)		
						~	
	(Rupees					 On	lly)





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ANNEXURE-V

(B) Name of works - Renovation of Exterior and Interior Works and Visual Merchandising (Electrical Works)

SI No.	Item/ page no	Description	Unit	Qty.	Rate (Rs.)	Amount (Rs)	GST as applicable (Rs)	Amount with GST (Rs)
01	MR	Supply, installation, testing & commissioning (SITC) of 3 watt Philips, LED panel light in the false ceiling	Nos	50				
	MR	Supply, installation, testing & commissioning (SITC) of 3 watt LED spot light fitting, Philips Astra spot	No	20				
02	MR	Supply , installation , testing & commissioning (SITC) of PVC copper single core wire , 2.5 sqmm	Mtr.	200				
	MR	SITC of PVC copper single core wire , 1.5 sqmm	Mtr.	400				
03	MR	SITC of PVC conduit pipe / casing capping works for required wiring interior	job	01				
04	MR	SITC of LED signage for given outdoor name plate	No	03				
05	MR	SITC of Main switch box with MCB and timer etc. all complete	set	01				
		· · · · · · · · · · · · · · · · · · ·		Тс	otal of (B)			





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ANNEXURE-VI

(B) Name of works – Renovation of Exterior and Interior Works and Visual Merchandising (Visual Merchandising portion)

SI No.	Item/ page no	Description	Unit	Qty.	Rate (Rs.)	Amount (Rs)	GST as applicable (Rs)	Amount with GST (Rs)
01		WINDOW WITH GLASS FRONT 7X8 FT-1PC 7X3.5FT-2PC 7X5FT-1PC (6MM THICKNESS)	No.	04				
02.		THE EXISTING GLASS DOOR WILL REMAIN BUT NEEDS BASIC CLEANING	Job					
03.		JUTE YARN ARTWORK USING VARIOUS JUTE YARNS AND ROPES IN DIFFERENT THICKNESS 6X7 FT-1PC (YARNS TO BE DYED AND SET AS PER DESIGN AND MOUNTED ON A PLY BACKDROP)	No	01				
04.		PLY/MDF PROP IN THE SHAPE OF A TREE SIZE AS PER SKETCH-1PC (REFER TO DESIGN GIVEN IN PROP SKETCH- 19 MM)	No	01				
05.		MDF/PLY RACK PROP SIZE AS PER SKETCH-1PC (REFER TO DESIGN GIVEN IN PROP SKETCH- 19 MM)	No	01				
06.		MDF AND METAL RING HANGING PROP SIZE AS PER SKETCH-1PC (REFER TO DESIGN GIVEN IN PROP SKETCH- 19 MM)	No	01				
07.		SIGNAGE- BACKLIT BRAND NAME OF 'SONALI ON' WOODEN FINISH ACRYLIC/VNLY SHEET WITH PRINTED LETTERS. (AS PER DESIGN AND MEASUREMENT)	Job					





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08.	SPOTLIGHTS/ FOCUS LIGHTS-	Job			
	LED				
09.	WINDOW WITH GLASS FRONT 7X15 FT-1PC (6MM THICKNESS)	No	01		
10.	CANVAS HAMMOCK TO BE HUNG FROM ROOF 1.3X0.8FT-1PC		01		
11.	WOODEN BOXES- MDF/PLY-RAW FINISH 8X12X8 INCH-3PCS REFER TO DESIGN GIVEN IN PROP SKETCH- 19 MM THICKNESS		03		
12.	PLY/MDF PROP AS RACK SIZE AS PER SKETCH-1PC		01		
13.	MDF/PLY STACKABLE RECTANGULAR PROP SIZE AS PER SKETCH-1PC REFER TO DESIGN GIVEN IN PROP SKETCH- 19 MM THICKNESS		01		
14.	VNYL PRINTED BACKDROP SIZE AS PER SKETCH-1PC REFER TO DESIGN GIVEN IN PROP SKETCH		01		
15.	ACYLIC PRINTED OUTER PANEL BELOW GLASS WINDOW AS PER DESIGN AND MEASUREMENT				
16.	SPOTLIGHTS/ FOCUS LIGHTS- LED 4 PCS- WARM- 30 WATTS TO HANG FROM ABOVE		04		
1	· · · · · · · · · · · · · · · · · · ·		Total of (B)		
/ -	upees			~	





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ANNEXURE-VII

1

(C) Grand Total :

Total of (A) & (B) = Rs._____(in figure)

[Amount in Words: _____

N.B.: a) The rate of items shall be for execution of work at all levels and height. Nothing extra shall be paid on this account. The agency shall visit the site and satisfy himself as to conditions under which the work is to be performed. He shall also check and ascertain the locations if any existing structures or equipment or any other situations, which may affect the work. No extra claim for ignorance or on the ground of insufficient description will be allowed at a later date.

b) All debris / rubbish accumulated due to the execution of work shall be disposed of / removed from the campus by the contractor without any extra charge.

c) Tenderer to quote for all the items under (A) & (B) with GST to be mentioned specifically. (A) & (B) to be summed up and quoted under (C).

d) The quantity of items may vary and payment will be made based on actual.