

# Revised Circular

[DATED : 16-08-2021]

As observed during reconciliation of Tuition fees, students are not conscious enough about submission of Fee payment details to the Accounts Deptt. NIFT Kolkata and the mode of fee payment. In this connection, the necessary details are once again stated below:

➤ Mode of Fees payment : Online --- **Only through NIFT CMS** except student education loan

It may be noted that after payment of Fee through NEFT/RTGS/BHI-UPI,

- i) **Students must forward an e-mail to the Accounts Deptt., NIFT Kolkata with acknowledgement receipt issued by the Bank as a proof of payment of Fee and to fill up a Declaration Form attach with all the details for reference and easy identification. It is mandatory to fill up the Form after successful payment of Fees online (NEFT/RTGS/BHIM-UPI/Wallet payment etc. along with proof of payment.**
- ii) **If it is not done, it will be construed that the concerned student has not paid the Fee and he/she will not be allowed to attend the class and would not be allowed in Girls Hostel. Students will be allowed in the class/Girls Hostel after showing the fee receipt.**
- iii) **For the purpose of collection of the Declaration Form / Letter, and submission of proof of payment, students should follow the schedule mentioned below :**

## **(A) Collection of Declaration Form / Letter :**

- (i) **Download the Declaration Form / Letter from NIFT Website (Kolkata Part)**
- (ii) **Fill up the Declaration Form / Letter and send the same through e-mail along with acknowledgement receipt issued by the Bank as a proof of payment of Fee**
- (iii) **E-mail id of NIFT Accounts Deptt.:**  
[Accounts.kolkata@nift.ac.in](mailto:Accounts.kolkata@nift.ac.in)

### Due dates for July – December 2021

Due date : 15-09-2021 - without fine ; Late fine Rs.100/- per day will be charged from 16-09-2021 to 29-09-2021

### Due dates for January – June, 2021

Due date : 08-02-2022 - without fine ; Late fine of Rs.100/- per day will be charged from 09.02.2022 to 21.02.2022