

# National Institute of Fashion Technology, Kolkata

## Circular

[DATED : 07-09-2020]

As observed during reconciliation of fees (Tuition & Hostel), students are not conscious enough about submission of Fee payment details to the Accounts Deptt. NIFT Kolkata and the mode of fee payment. In this connection, the necessary details are once again stated below:

- As per NIFT HO circular dated 28-08-2020, students can be paid Tuition Fees for the semester July'20 to December'20 in three (3) installments. For details including the semester wise fees, late fine, re-admission fee etc, please see the HO Circular attached herewith for reference.
- Mode of Fees payment :     Online --- NEFT / RTGS / BHIM-UPI /IMPS / Wallet payment etc.
- Offline --- Demand Draft
- **for payment of Tuition Fee** the Account details are as follows:
1. Name of the Bank: Union Bank of India
  2. Address of the Branch: HA-304, Sector-III, Bidhannagar, Salt Lake City, Kolkata 700097
  3. Name of the Account : NIFT General Account
  4. Account No.: 607602050000032
  5. IFSC Code: UBIN0560766
- **For payment of Hostel fee (if staying in the Girl's Hostel), the Account details** are as follows:
1. Name of the Bank: Union Bank of India
  2. Address of the Branch: HA-304, Sector-III, Bidhannagar, Salt Lake City, Kolkata 700097.
  3. Name of the Account: NIFT Hostel Account
  4. Account No.: 607602050000033
  5. IFS Code: UBIN0560766

It may be noted that after payment of Fee through NEFT/RTGS/BHI-UPI,

- i) Students must forward an e-mail to the Accounts Deptt., NIFT Kolkata with acknowledgement receipt issued by the Bank as a proof of payment of Fee and to fill up a Declaration Form attach with all the details for reference and easy identification. It is mandatory to fill up the**

**Form after successful payment of Fees online (NEFT/RTGS/BHIM-UPI/Wallet payment etc. along with proof of payment.**

**ii) If it is not done, it will be construed that the concerned student has not paid the Fee and he/she will not be allowed to attend the class and would not be allowed in Girls Hostel. Students will be allowed in the class/Girls Hostel after showing the fee receipt.**

**iii) For the purpose of collection of the Declaration Form / Letter, and submission of proof of payment, students should follow the schedule mentioned below :**

**(A) Collection of Declaration Form / Letter :**

- (i) Download the Declaration Form / Letter from NIFT Website (Kolkata Part)**
- (ii) Fill up the Declaration Form / Letter and send the same through e-mail along with acknowledgement receipt issued by the Bank as a proof of payment of Fee**
- (iii) E-mail id of NIFT Accounts Dept.:**

**[accounts.kolkata@nift.ac.in](mailto:accounts.kolkata@nift.ac.in)**

We are hereby requested to all Officers, faculty members & staff members, please cooperate with us to identify the students who are not paying fees within the due dates.

**Due dates for July – December 2020**

Due date : 21.11.2020 - without fine ; Late fine will be charged from 22.11.2020

**Due dates for January – June, 2021**

Due date : 08.02.2021 - without fine ; Late fine will be charged from 09.02.2021 to 19.02.2021

**It is also requested to Computer Engineer and Webmaster of NIFT kolkata, please upload the letter format and circular in the website (Kolkata part) and in the CMS.**

Thanks & Regards,

Accounts Officer  
NIFT Kolkata