

**EXPRESSION OF INTEREST FOR STAFF POSITION ON SHORT TERM CONTRACT BASIS  
AT NIFT Panchkula, Sector 23, Panchkula, Haryana**

National Institute of Fashion Technology (NIFT) is a statutory body under the Ministry of Textiles, Government of India and a premier Institute of Fashion Education in Fashion with 17 Campuses located across the country.

NIFT Panchkula seeks EOI for Administrative Staff position on six months short term contract basis. Interested candidates may send their CVs along with the certificates of educational qualification and experiences The details given below:

<b>Sr. No</b>	<b>Post</b>	<b>Consolidated Monthly Remuneration</b>	<b>Educational Qualifications</b>	<b>Number of Vacancy on Short Term Contract</b>	<b>Maximum Duration of Short-Term Contract</b>
1	Research Assistant (Admin)	Rs.40,000/-	Bachelor's Degree from recognized University or Institution in relevant field as per Annexure-I with three years of experience in Academic Administration in a recognised University/Institution or in research or in relevant industry.  Or  Master's Degree from recognized University or Institution in relevant field as per Annexure-I with one- year experience in Academic Administration in a recognized University/institution or in research or in relevant industry.	01	Up to 06 Month
	Research Assistant (Building)	Rs.40,000/-	Bachelor's Degree from recognized University or Institution in relevant field as per Annexure-I with three years of	01	Up to 06 Month

2			<p>experience in Academic Administration in a recognised University/Institution or in research or in relevant industry.</p> <p>Or</p> <p>Master's Degree from recognized University or Institution in relevant field as per Annexure-I with one- year experience in Academic Administration in a recognized University/institution or in research or in relevant industry.</p>		
3	Research Assistant (COE)	Rs.40,000/-	<p>Bachelor's Degree from recognized University or Institution in relevant field as per Annexure-I with three years of experience in Academic Administration in a recognised University/Institution or in research or in relevant industry.</p> <p>Or</p> <p>Master's Degree from recognized University or Institution in relevant field as per Annexure-I with one- year experience in Academic Administration in a recognized University/institution or in research or in relevant industry.</p>	01	Up to 06 Month
4	Senior Assistant Accounts	Rs.40,000/-	<p>Post Graduate Degree in Commerce / ICWA / CS /</p> <p>CA from recognized University / Institution with two</p> <p>Years experience in finance and accounts matters. (As per Annexure II)</p>	01	Up to 06 Month

## GENERAL INSTRUCTIONS

The candidate should ensure that they fulfil the eligibility (qualification etc.) requirements, NIFT Panchkula reserves the right to fill or not to fill any/all the positions advertised or postpone the recruitment process of the same.

The CVs must contain passport size photo, details of educational qualification, experience in industry/ teaching etc. date of birth, awards and complete contact details including mobile number email etc. The scanned copy of related testimonial should be attached along with the CV.

Maximum age for applying for the above-mentioned positions is as per Annexure I & II as on the last date for receipt of the CVs. Interested and eligible candidates may send their detailed CVs on [establishment.panchkula@nift.ac.in](mailto:establishment.panchkula@nift.ac.in) by or before 15/02/2022 (05:30 PM)

The detailed recruitment rules regarding age, qualification experience is attached as Annexure I and Annexure II. The Age relaxation will be as per NIFT Rules and GOI rules.

All correspondence from the Institute including interview letter, if any shall be sent only to the email addresses provided by the applicant in the CV.

Employees of Government Departments and/or PSUs/ Autonomous Bodies under Government will be considered only if they submit NOC from the employer.

Scrutiny of the CVs will be done ascertain the eligibility & suitability of the candidates and only shortlisted candidates will be considered/called for the further selection process / interview

### Annexure I

S. No	Category	Details		
1	Name of the Post	Research Assistant		
2	Age - limit for Direct recruits	30 Year		
3	Qualification		1	Bachelor's/Master's Degree in Applications/Information Technology from recognised university or institution
			2	Bachelor's/Master's Degree in Economics/Statistics from recognised university or institution
			3	Bachelor's/Master's Degree in Textile Technology from recognised university or institution
			4	Bachelor's/Master's Degree in Mass Communication from recognised university or institution
			5	Bachelor's/Master's Degree in Engineering / Technology from recognised university or institution <b>(For RA (Building))</b>

## **Annexure II**

S. No	Category	Details
1	Name of the Post	Senior Assistant (Finance & Accounts)
2	Age - limit for Direct recruits	30 Year
	Educational and other Qualification's requirement for Direct Recruits on contract	Post Graduate Degree in Commerce / ICWA / CS /CA from recognized University / Institution with twoyears' experience in finance and accounts matters.
	Qualification	Post Graduate Degree in Commerce / ICWA / CS / CA from recognized University / Institution