

# NATIONAL INSTITUTE OF FASHION TECHNOLOGY, PANCHKULA

No. NIFT/PKL/2020-21/office memorandum

Date.: 19 April 2021

## OFFICE MEMORANDUM

**Subject: - Work from Home for NIFT Panchkula's all employees till 30-04-2021-reg**

In reference to the Memo No. DHE-010019/5/2020-Coordination-DHE Panchkula, (copy enclosed) Dated.: 16-04-2021. Keeping in view of increasing cases of COVID-19 in Panchkula Haryana as a precautionary measure to prevent any further spread of the pandemic, it has been decided that Panchkula Campus shall remain closed till 30-04-2021.

All officials of the Panchkula campus will continue to work from home and are advised to take necessary precautions adhering to the directions issued by the Government of India/Haryana government from time to time. The mode of taking classes will be online and Officials can attend office during this period in case of any exigency of work.

1. Officers/staff of NIFT Panchkula not attending office should be available on telephone and electronic means of communications at all times and shall be called in office at any time if required.
2. No employee shall leave the city without permission of Competent Authority.
3. Meetings, as far as possible, shall be conducted on Video-conferencing.

This issues with the approval of Competent Authority.

  
Dinesh Kumar Rangra  
(Joint Director)

Copy to.:

The DG, NIFT (for information please)  
The CVO, NIFT (for information please)  
The Director HO, NIFT (for information please)  
The Dean (A), (for information please)  
PS to DG, NIFT (for information please)  
All Faculty and Staff member  
Notice Board.