

राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, पटना

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, PATNA

(A Statutory body governed by The NIFT Act 2006 Set up by the Ministry of Textiles, Govt. of India)

(INVITING SHORT NOTICE LIMITED TENDER FOR SUPPLY OF MACHINERIES FOR
FASHION DESIGN & FASHION TECHNOLOGY DEPARTMENT AT NIFT, PATNA)

निविदा नंबर (Tender No): NIFT/Patna/51/2017-18

Time schedule for Short Notice tender process:

निविदा अधिसूचना के प्रकाशन की तिथि / Date of publication of tender notification	12.03.2018
Last date for Submission of tender documents	28.03.2018 at 2:00 PM
निविदा प्राप्त करने की अंतिम तिथि / Last date for receipt of duly filled in tender document at NIFT Patna	28.03.2018 at 2:30 PM
निविदाओं के तकनीकी बिड खोलने की तारीख और समय /Date and time of the opening of Technical bid of tenders	28.03.2018 at 3:30 PM
निविदाओं के वित्तीय बिड खोलने की तारीख और समय / Date and time of the opening of Financial bid of tenders	<u>To be informed to technically qualified bidders separately</u>

Note:1 Tender conditions may be read properly & accordingly filled the tender and enclosure may be submitted.

Note:2 This tender document contains 09 pages and bidders are requested to sign on all the pages. The tender should be submitted in one sealed envelopes. This cover should be super scribed with "Tender for Supply of Machineries For FD & BFT Department, Tender No. NIFT/Patna/51/2017-18" **and addressed to:**

**Purchase Officer
National Institute of Fashion Technology,
NIFT Campus, Mithapur Farms, Patna-800001**

The Tender Fee (to be attached with tender form if downloaded from website) along with EMD draft should be put in the Technical bid envelope. Documents uploaded on e-tender portal shall be submitted with tender documents/DD before the time prescribed.

NIFT Campus, Mithapur Farms, Patna-800001
Ph. No.: 0612-2366834, Fax No. 0612- 2366835 Web ID: www.nift.ac.in/Patna



1. About The Institute

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

National Institute of Fashion Technology (NIFT) NIFT Patna was established in 2008.

2. Terms & Conditions:-

1. Tender shall be submitted in official tender form only (enclosed). If submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form.
2. The Tender may be obtain from NIFT, Patna after depositing the **Tender Cost of Rs.500/-** through DD only in favour of NIFT, payable at Patna. In case downloaded from website the tender cost should be submitted with the Technical bid. The tender cost will not be refunded in any case. Tender received without tender cost will be rejected.
3. The EMD mentioned in Annexure 'A' should be deposited for the quoted machine(s) only through Demand Draft in favour of NIFT, Patna along-with Technical Bid. The Earnest Money will be refunded after finalization of the tender. The bids without EMD shall be rejected. **No interest shall accrue on this deposit. The EMD (partially/full) will be forfeited in following cases:**
 - a. If selected bidder does not supply the materials.
 - b. If selected bidder supplies sub-standard materials.
 - c. If selected bidder does not fulfill warranty conditions.
4. Tender received without EMD or with EMD amount less than the amount specified shall not be considered.
5. EMD of successful bidder will be retained till the supply of the ordered items and will be returned on receipt of performance security. No interest shall accrue on this deposit. In case the bidder shows inability to supply the ordered items or unable to supply the items as per terms and conditions of the Purchase Order, EMD will be forfeited.
6. The Financial Bid of only technically qualified bidder will be opened.
7. All Taxes & other charges, if any, should be mentioned clearly; otherwise, the rates will be treated as all inclusive.
8. **Price:** Price should be quoted in Indian Rupees only upto site of delivery i.e. NIFT Patna. The rates should be indicated clearly both in Figures and in words. If there is variation between the rates in Figures and Words, the rate quoted in words shall prevail.
9. For any imported items the vendor/Agent should have an authorization certificate from the Manufacturing Company and should enclose a copy with the Technical bid.
10. Tender of branded/ reputed make shall only be considered. Assembled or local rates shall not be entertained.
11. The schedule issued with the form of tender listing the details of item to be supplied must not be altered by the tenderer. Any modifications/ alterations of the schedule considered necessary by the tenderer, should be in the separate letter accompanying the tender.



12. The Original Equipment Manufacturers (OEM) must certify against machine(s) that the machine concerned has been manufactured by them. A certificate to this effect must be enclosed.
13. The tender shall be submitted in two separate sealed envelopes one for the Technical Bid (as per Annexure-A-I) and the other for Financial Bid (as per Annexure-A-II) which should be clearly superscribed on the envelopes. The 2 covers duly sealed (i.e. Technical Bid & Financial Bid) should thereafter be kept in third cover & sealed. This cover should also be superscribed with
"Tender for Machine Items
Tender No.NIF/Pat/51/2017-18
Tender Opening date: 28.03.2018
14. Tenderer submitting single quotation or combining "Technical" & "Financial" bid is liable to be rejected.
15. Bid validity is up to 60 days from the date of opening of financial bid.
16. The offer should be valid for three months from the – date of opening of Financial Bid; it can be further extended for the period of three months.
17. The tender is liable to be rejected if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule of the tender are not filled in correctly.
18. Individuals signing the tender or other documents connected with the tender must be authorized person by the original equipment manufacturer.
19. Late tenders will not be considered.
20. Tender shall be accompanied by the relevant documents including the following:-
 - a) A client list for the machines quoted for & supplied by them for the last 2 years
 - b) Total turnover (Above 1 Cr. In each year) of the company/firm for last 2 years (supported document viz. audited balance sheet should be submitted)
 - c) Copy of PAN of the company/firm
 - d) Authorization letter of the company (OEM) if one wishes to authorize some other company.
 - e) The catalogue for the machine quoted by the vendors should be enclosed along with technical bid.
 - f) They should be registered for GST and should enclose copies of relevant certificates.
 - g) Model quoted & details specification.
21. **The successful supplier should deposit the Security Money @10% of the order value through DD in favour of NIFT Patna as Security Deposit after receipt of order. No interest shall accrue on this deposit which will be refund beyond two month after completion of warranty period of machine/ equipments and after adjusting dues, if any.**
22. As per NIFT policy, payments and receipts of Government and Semi Government Agencies would be rounded off to the nearest higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the near higher rupee and paise less than 50 will be ignored.
23. **From among the bidders short listed after the evaluation of the technical bid, the Lowest -1 will be decided at the time of finalization of tender on the basis of item wise rates given in the Financial Bid.**
24. The supplier shall ensure that he himself or his authorized representative is available for proper handing over the supplies/consignments at NIFT Patna Centre.
25. In case L-1 is more than one, then the Technical qualification of the Tenderer will be the criteria and the decision of NIFT will be final and binding.
26. The specification of machine is as per **Annexure 'A-II'**.
27. Clearing, Forwarding & Transportation from Port to NIFT, Patna will be paid by the supplier only in case of imported goods and therefore price may be quoted accordingly.

28. The supplier should provide the training at NIFT, Patna for specific and specialized machine on its/their cost. No other charges will be paid for that training.
29. For any imported machine(s) the vendor/Agent should have an authorization certificate from the Manufacturing Company and should enclose a copy with the Technical bid.
30. The vendor should have the qualified engineers/ staff to attend to After Sales Service at the Patna Centre where the machines are to be supplied.
31. The machines/ equipments supplied should be New and Unused.
32. The pre-inspection /post inspection of the machines may be got done by NIFT Patna and the machines shall be accepted only after the machines are certified 'OK' by the Inspecting Engineer/Body. The representative of supplier should be present at the time of inspection of machine.
33. After Sales Service & comprehensive warranty: the OEM's should give apart the built-in warranty at least one year.
34. The installation of the equipment/ machine shall be the responsibility of the vendor and it should be certified as in working condition by the consignee after the installation.
35. A penalty as decided by the Competent Authority of NIFT for machine shall be payable & the same shall be deducted from his bill or the Security Deposit as the case may be, for any defect in the equipment/machine developed/noticed later on during the currency of warranty not set right or for non compliance of any terms & conditions other than time clause by the supplier.
36. **The tenderer are free to quote for all or any of the items as per list (Annexure 'A-II')**
37. NIFT as sole discretion to either amend or cancel any or all the tender items.
38. Tenderer must sign along with company seal on each page of the tender document as token of the acceptance of tender conditions.
39. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT to that effect shall be final & binding.
40. As per GST laws, a form for Anti Profiteering Clause needs to filled by Tenderer for proposed supply of goods and services. The format is attached for ready reference. Link to obtain Form: <http://www.gstcouncil.gov.in/sites/default/files/Format-for-filing-anti-profiteering-application.pdf>
41. Delay supply of machineries shall attract penalty **@0.5% per week** after 30 days of award the work/supply order. After 60 Days delay penalty **@1.0% per week** from further delay period and after 90 days NIFT shall cancelled the order and amount of EMD will be forfeited.

**Signature of Authorized person of
the Firm/Agency with stamp/ seal**



TENDERER TO FILL UP THIS PAGE

Annexure – A

- 1 (a) Name of the Tenderer's firm/
Organisation/ Agency :
- (b) Name of the Proprietor/ Partner :
- 2 Office Address :
- Telephone/ Mobile No. :
- Fax No. :
- E-mail Address :
- Website address if any :
- 3 Name of authorized representative(s) :
- 4 Whether proprietary or partnership
Firm or Company :
- 5 List of documents furnished along
with the tender paper :

**Signature of Authorized person of
the Firm/Agency with stamp/ seal.**

Date: _____

Place: _____

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(Govt. of India, Ministry of Textiles)

Mithapur Farms, Patna – 800004

TECHNICAL BID FOR MACHINE**To be deposited in separate sealed cover-I (subscribed as “Tender for supply of Machines - Technical Bid”)**

For Supply of Machines as given below as per the terms and conditions mentioned in the tender document:

- 1 Name of the firm/ agency : _____
- 2 Whether Agreed for Security Deposit @ 10% of Order Value ? : Yes/ No. _____
- 3 Whether Technical & Financial Bid submitted in separate envelops and superscribed properly ? : Yes/ No. _____
- 4 Whether agreed and quote the rate to deliver the machines upto NIFT Patna? : Yes/ No. _____
- 5 Whether price quoted as per the required specification mentioned in the Annexure ‘A-II’ and inclusive of all taxes & other charges etc. (mentioned separately)? If specifications will not match with the Annexure “A-II” Tender may be rejected. : Yes/ No. _____
- 6 Whether Catalog submitted? : Yes/ No. _____
- 8 Warranty of Machine : _____ Year(s)
- 9 Whether agreed to provide the warranty period ? (Above one year of the warranty provided through OEMs of Machinery) (Note-Optional) : Yes/ No. _____
10. Whether agreed to abide by all the terms & conditions mentioned in the tender paper ? : Yes/ No. _____
11. Whether Tender Cost of Rs. 500.00 (non-refundable in any case) submitted? Tender received without tender cost shall be rejected. : Yes/No _____, If Yes Demand Drafr No. Dated _____for Rs.500.00/- drawn on _____ favouring NIFT, Payable at Patna is enclosed.
12. Whether EMD of quoted price submitted? Tender received without EMD shall be rejected. : Yes/ No. _____, if Yes Demand Draft No Dated _____ for Rs. 18000/- drawn on _____ favouring NIFT, payable at Patna is enclosed.

Required Documents		Attached/ Not Attached (Enter Reason wherever applicable)
Self attested copy of Firm/ Agency Establishment Certificate		
Self attested copy of GST Registration Certificate along with GST Number of Agency / Firm		
Self attested copy of PAN Card number under Income Tax Act.		
Authorization letter of the company (OEM) if one wishes to authorize some other company.		
Income Tax Return for the last two Financial Years i.e., 2015-16 & 2016-17,		
Self attested copy of Audited Balance Sheet of last two F.Y. 2015-16 & 2016-17.		
Annual turnover (Above 50 Lakh in three years (Proof of turnover should be attached))	2014-2015	
	2015-2016	
	2016-2017	
Income Tax Return for the last two Financial Years	2015-2016	
	2016-2017	

NOTE:-

- i) The Tender Cost & EMD to be deposited along with Technical bid.
- ii) All the supporting documents should be enclosed along with Technical Bid. If not enclosed the bid will summarily rejected.

Signature of Authorized person of the Firm/Agency with stamp/ seal

Date: _____

Place: _____


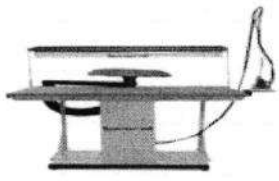
FINANCIAL BID
For Machines

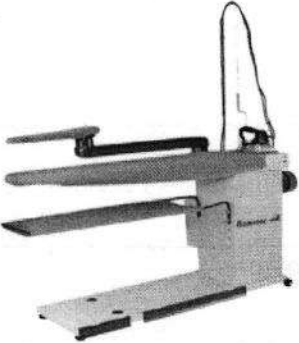

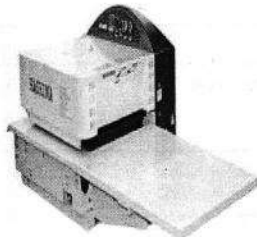
- This Financial Bid should be filled in by tendering party duly signed, Stamped and sealed and must be submitted in a separate cover, Superscribed with "Financial Bid"
- The Financial Bid will only be opened of technically qualified bidders.

1. Name of the Tenderer/Address :

For supply of machines as given below as per the terms and conditions mentioned in the tender document

MACHINERY SPECIFICATION FOR FD & BFT DEPARTMENT:

Sl No	PARTICULAR	QTY	Specifications	Cost (in Rs.)	
1		02 Nos	Fully automatic, self contained generators, utilizing minimum power and space, are extremely safe and supply the right quantity of steam at the right place.	Rs.....	
			Heater Capacity		6 KW
			Stem output (kg/hr)		10
			Operating pressure (bar)		3.5
			Steam connections		1
			Water inlet (inch)		½
			Stem Outlet(inch)		½
			Pump(HP)		1
			Suitable for (number of iron)		2
			Weight (approx kg)		56
			Dimension(mm)(w*d*h)		660 x 335 x 610
			Water Capacity(litres)		12.5`
2-A		3 Nos	Flat top ironing table with optional Swivel arm with buck for ironing of small parts.	Rs.....	
			Suctioning Motor(KW)		0.55
			Power Consumption		1
			Usable working width (mm)		130 x 80
			Dimensions(L*B*H) (mm)		1500 x 660 x 850
			Weight(kg)		100

2-B	Vacuum Table 	1 Nos	Suitable for ironing tubular shape like trouser seam, sleeves seam, dress, blouse etc. With optional Swivel arm with buck for ironing of small parts. Working Size (mm) 1000 x 320/240 Width(mm) 1380 Depth (mm) 400 Working area height (mm) 850 Vacuum Motor (HP) 0.75 Approx Weight(kg) 75	Rs.....
3	Electric / Steam press 	4 Nos	Remote electronic temperature control (EL3) Precise temperature(+/- 2 degree not working) Ergonomic PPS handle (introduced the LTT - low temperature transmission) External Switch for Steam production with silver contacts Voltage 230 v Power(KW) Thermostat: 900(Controller EL3 : 1.250) Weight(kg) 1.7 Dimension(mm) 220 x 115 Temp(deg/cel) 210 degree	Rs.....
4	Continuous Fusing Machine 	1 Nos	Automatic belt warping prevention device with upper belt wrapping prevention system. Power supply Single Phase Rated output Heater 4Kw, Motor 33w Temperature Max 195 Presser Max 1.5kg/cm2 Belt Speed Max 8.7m/min Heating Timing 520sec Fusing Width 450 Dimension W1 - 660mm, D- 880mm, H - 460mm	Rs.....
Total (Rupee)				
GST@.....				
Freight / Entry Tax / Any Other Charges				
Gross Total (inclusive of all Freight / Entry Tax / Any Other Charge)				
In word Rupee.....				

Note: All Taxes & other charges, if any, should be mentioned clearly & Full Specification with catalogue shall be submitted by the bidder.

Signature of Authorized person of the Firm/Agency with stamp/ seal

Date: _____
Place: _____