

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, PATNA  
TENDER DOCUMENT  
FOR**

**FASHIONOVA SHOW - 2018 COORDINATED BY DEPARTMENT OF FASHION  
DESIGN NIFT PATNA**

TENDER NO.: NIFT /Patna/Pur/54/2018-19

**Time schedule for tender process:**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date</b>
1.	Date of publication of Tender Notification	20.04.2018
2.	Last date for receipt of duly filled in tenders	11.05.2018
3.	Date of opening of tenders (Technical Bid & Financial)	11.05.2018
4.	Date of opening of tenders (Financial Bid)	<u>To be informed to technically qualified bidders separately</u>

- **Tender Cost Rs. 500/- (non refundable) should be submitted through DD only in favour of NIFT, payable at Patna.**

**Note:** This tender document contains 07 pages and bidders are requested to sign on all the pages and enclose accordingly in the Technical Bid/ Financial Bid. The tender shall be submitted in two separate sealed envelopes, one for the Technical bid (as per annexure "A") and another one for Financial Bid (as per annexure "B") which should be clearly super scribed on the envelopes. Both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as "**Fashionova Show - 2018 coordinated by Department of Fashion Design NIFT Patna**". The tender should be addressed to:

Purchase Officer,  
NIFT Campus, Mithapur Farms, Patna-800 001.

The tender is to be dropped in tender box kept at NIFT Campus, on or before 11.05.2018 by 2:00 p.m. The technical bids will be opened on same day at 3.30 p.m. and date of opening of financial bid of technically qualified bidders will be notified after evaluation of Technical qualification.

**Venue:** Shri Krishna Memorial Hall, Gandhi Maidan, Patna, Bihar 800001.

**Show Date:** 27<sup>th</sup> May, 2018 at 06:00 p.m.(Expected Time)

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**  
**NIFT CAMPUS, MITHAPUR FARMS**  
**Patna-800 001**

**INTRODUCTION**

National Institute of Fashion Technology (NIFT) is a premier education institute set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Patna Centre has been set up since June, 2008 with undergraduate and post graduate programmes.

**Terms & conditions:**

1. Tender should be submitted in official tender form only. Otherwise the same will be rejected.
2. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersign by the tenderer.
3. The tender must be addressed to the Director, NIFT Campus, Mithapur Farms, Patna-800 001 and be dropped in the tender box on or **before 11<sup>th</sup> May, 2018 by 2:00 p.m.** **The technical bids will be opened on 11.05.2018 at 3:30 p.m.** in the presence of tenderer who may wish to remain present, either by themselves or through their authorized representatives. Date of opening of Financial Bid will be notified after evaluation of Technical Bid.
4. NIFT shall in no way be responsible for any default with regard to any statutory obligation and the vendor/contractor will indemnify NIFT in case of any damage or liability, which may arise on account of action of the firm.
5. Rates should be offered unconditionally and if rates are submitted with any condition, the same may not be accepted/ considered and/ or the tender is liable to be rejected.
6. Payments will be transferred within the next 5 working days after successful completion of the show and on production of bill and satisfactory certification by the Course Coordinator of Fashion Design Department.
7. The tenderer shall ensure that himself/ herself or his/ her authorized representative is available for proper handling of the show at **Shri Krishna Memorial Hall, Gandhi Maidan, Patna, Bihar 800001.**
8. NIFT reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bids.
9. The specifications of items required as per Annexure-A/Schedule and the evaluation of bid will be on the basis of total bid value. The rates quoted should be inclusive of all taxes and duties including GST/other taxes.
10. The rates quoted should be on firm and fixed basis.

11. Firm must clearly indicate in their offers the different taxes and duties which they propose to charge mentioning clearly the present rates (s) thereof. Otherwise, the rate will be treated as all inclusive. Vague offers like “duties as applicable” shall not be considered.
12. In case of any dispute raised by the supplier/ firm, a representation will be made only by the authorized representative of the supplier/ firm and the decision of the Director; NIFT Patna will be binding on the supplier. The jurisdiction of Court will be Patna.
13. The choreographer and team must be professional in their response to the academic requirements, Supportive in nature and be able to handle adverse situations.

### **1. EARNEST MONEY DEPOSIT**

The Bidders are required to furnish non-interest bearing EMD (Earnest Money Deposit) along with their offer in the form of Demand Draft drawn on any Nationalized Bank favoring “**NIFT, Patna**”, **payable at Patna** for Rs. 10,000/- (Rupees Nine Thousand Seven Hundred Fifty Only). Cheques, Bank Guarantees will not be accepted towards EMD. On opening Technical cum Commercial Bid Envelope, if it is found that Earnest Money Deposit is not enclosed, then the Tender offer will be summarily rejected; unless any category of Tenderer specially exempted by the Government from the payment of Earnest Money Deposit. Reasons and proof of the same have to be enclosed.

2. The Earnest Money deposit of the successful bidder shall be forfeited if the bidder
  - (i) Misleads NIFT during the course of evaluation of the tender by providing false and misleading information
  - (ii) Withdraws tender offer before finalization of the same.
  - (iii) Fails to accept the tender, if his/their tender is accepted by NIFT Patna
  - (iv) Fails to deposit the Security deposit (If any) within stipulated time limit.
  - (v) Fails to execute the agreement in the prescribed form within 10(Ten) days of the receipt of the letter awarding the contract.
  - (vi) Fails to complete the work satisfactorily.
3. The EMD shall be returned without interest:
  - (i) To the unsuccessful bidders after the completion of assignment / contract.
  - (ii) In case bidding process is terminated by NIFT for any reason.

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**Specification for Design Collection**

**Part-I**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Remarks of firm</b>
1.	The firm/ organization has proven track record in conducting fashion shows for reputed fashion events at national levels, LIFW, WILLS, FDCI & Compulsory NIFT Shows etc. Please attach the proof/documents.	
2.	The firm should have an experience to conduct at least 20 Fashion Shows. Please attach the proof/documents.	
3.	The firm should have its own website. Please attach the proof/documents.	
4.	The firm should be in the capacity to provide the following female models. Please indicate the suggestive list along with pictures of models (minimum height of models to be 5'8").  Category 'A' Models = 04 Category 'B' Models = 06 ----- <b>Total = 10</b>	
5.	<b>The following components needs to be reflected:</b> <ul style="list-style-type: none"><li>• Choreography</li><li>• Models' cost &amp; backstage management.</li><li>• Compere</li></ul>	

**Note:**

14. NIFT Patna will provide back-stage help.
15. The venue for conducting the show is **Shri Krishna Memorial Hall, Gandhi Maidan, Patna, Bihar 800001.**
16. **Show Date:27<sup>th</sup> May, 2018 at 06:00 p.m.(Expected Time)**
17. Expected show time may be vary as per the even situation / incidence.
18. NIFT will provide ready venue by 10:30 a.m. for rehearsal on the schedule date.
19. There will be **34 sequences** only. Each sequence will have maximum of **5-6 ensembles.**
20. Number of Models and sequences may be increase or decrease as per requirement of NIFT, proportionate amount may be added or deducted as per actuals.
21. The choreographer and team must be professional in their response to the academic requirements, Supportive in nature and be able to handle adverse situations.

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**Part-II**

Name of Tenderer \_\_\_\_\_

Name of Authorized Person \_\_\_\_\_

Address \_\_\_\_\_

Pin code No. : \_\_\_\_\_

Mobile No. (Mention Alternative No Also) : \_\_\_\_\_

Fax No. (Optional): \_\_\_\_\_

Email Address \_\_\_\_\_

Status of the Company \_\_\_\_\_

[Please mention above - Proprietor/ Partnership/ Company]

**Tenderer must attach the following along with technical bids:**

1. Tender documents along with technical bid duly signed in all the pages.
2. Company profile
3. List of Clients and show conducted
4. Details of models viz. name, category, etc.
5. Copy of PAN / GST.

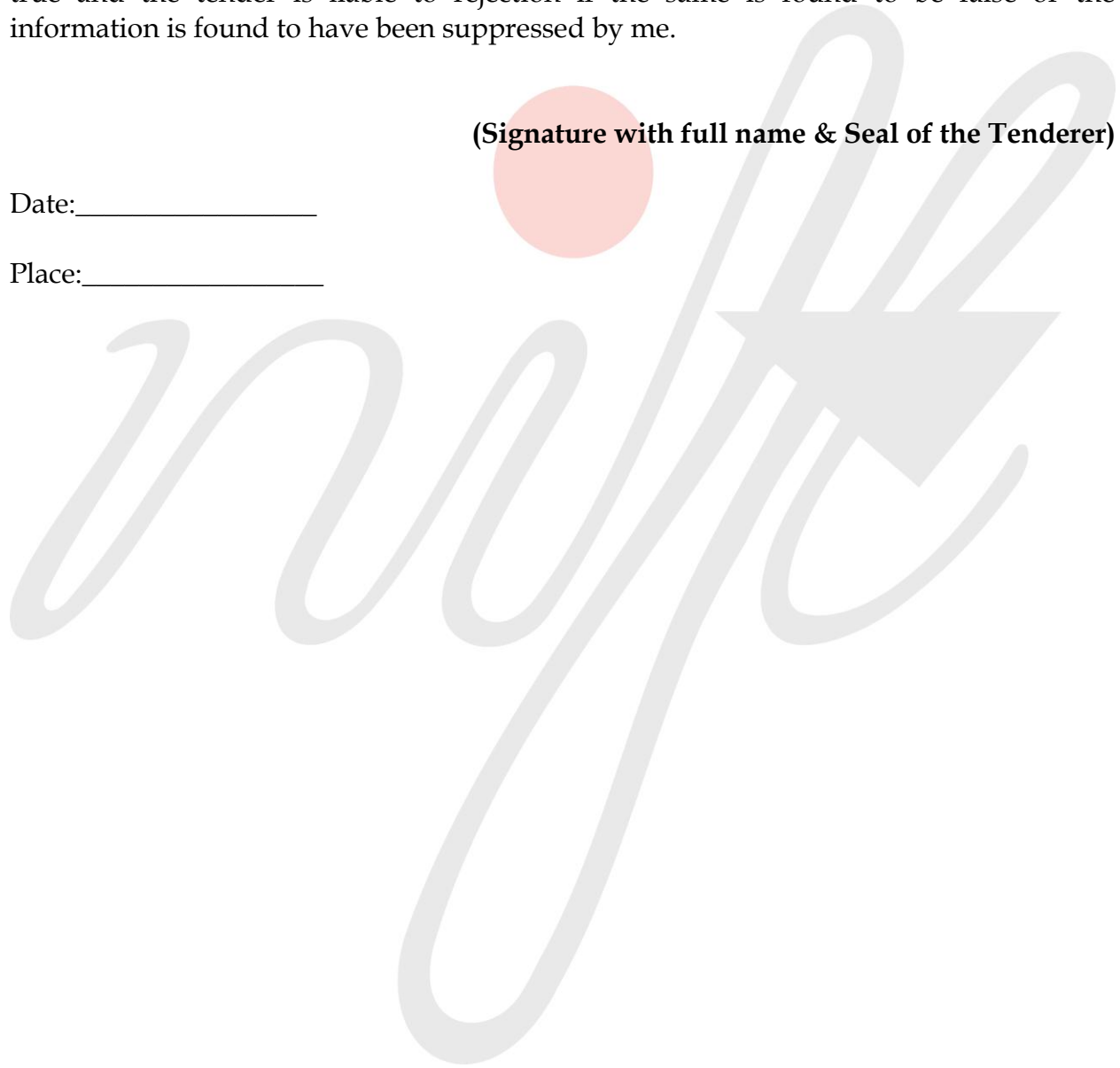
**UNDERTAKING**

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

**(Signature with full name & Seal of the Tenderer)**

Date: \_\_\_\_\_

Place: \_\_\_\_\_



**ANNEXURE- B**

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY  
NIFT CAMPUS, MITHAPUR FARMS  
Patna-800 001**

**FINANANCIAL BID**

<b>Particulars</b>	<b>Rate in Rs.</b>
<b>I have read all the terms and conditions of the tender documents and our rates to provide the following:</b>	In _____
1. <b>10</b> female models (4 models of Category 'A' & 6 models of Category 'B')	In words _____ _____ _____
2. Choreography	
3. Models' cost & backstage management.	
4. Compere (Familiarization ) Cost.	
<b>Total</b>	
<b>GST @.....</b>	
<b>Total Cost with GST and all other incidental charges</b>	Rs. (Rupee..... ..... .....)

**(Signature with full name & Seal of the Tenderer)**

Date: \_\_\_\_\_

Place: \_\_\_\_\_