



Re:- 10309(1)/NIFT/Patna/Software/18

Date: 24.01.2019

To,

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Sub:- Rate Inquiry for purchase of Software for FC department at NIFT Patna

Tender Ref:- NIFT /Patna/2018-19/11/Pur.

Sir/Madam,

NIFT Patna invites sealed rate quotations from the reputed registered firms/ agencies/ organisations for supply of software for FC Department at NIFT Campus, Mithapur Farms, Patna - 800001. Rates must be quoted in this format the enclosed prescribed format

The tender documents should be submitted in one sealed envelopes super scribed with (i) "Tender for supply of Software at NIFT patna" and should be addressed to the:

**Purchase Officer
National Institute of Fashion Technology,
Mithapur Farms, Patna – 800001.**

The original tender document may be obtained from NIFT, Campus after paying the **Tender Cost of Rs. 200/- (Rupees Two Hundred Only)** through DD only in favour of "NIFT Patna", payable at Patna or could be download from NIFT website www.nift.ac.in/tender. In case tender downloaded from NIFT website the tender cost of Rs.200/- should be submitted with the bid documents through DD only. If tender received without tender cost or less amount the same will be rejected.

The tender may be sent to or dropped in the Tender Box kept at the said address on or before **14th Feb 2019** by 2.30 p.m.. The Technical Bid will be opened on the same day at 3:30 p.m. during which tenderer or its authorised representative(s) may remain present if so desired and financial bid, of technically qualified bidders only, will be opened later on which will be informed separately.

The terms and conditions of tender specification of software are mentioned in Tender Document. NIFT reserves the right to cancel the tender at its sole discretion without assigning any reason at any stage.

This issue with the approval of competent authority.

(Anil Kumar)
Purchase Officer

1. ABOUT THE INSTITUTE

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years Under Graduate (UG) program in Design and Technology, two years Post Graduate (PG) program in Design, Fashion Management & Fashion Technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its Head Office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raebareli, Shillong and Srinagar.

National Institute of Fashion Technology (NIFT) NIFT Patna was established in 2008.

2. **TERMS & CONDITIONS (Technical Criteria):**

- a. Bidder should be an OEM/Authorized Partner for software, Tender Specific Authorization Letter from OEMs must be submitted.
- b. Tenderer's sales turnover should not be less than average 05 lakh (Average Rupees Five Lakh) per annum in the past three years i.e-2015-16, 2016-17 & 2017-18. The tenderer should submit copies of supporting records to prove the condition. Waiver to be given to MSME /SSI listed firm or organisation.
- c. The Firm should have all the necessary registrations of the Govt. under the Shop and Establishment Act. PAN Number, GST Registration and Exercise Duty (If applicable) etc. (enclose all the documents)
- d. A separate Demand Draft/Pay Order of **Rs.200/- (Non-Refundable)** drawn in favour of NIFT Patna payable at Patna against Tender document fee shall be attached with bid documents in case the tender document is downloaded from the website/or sent by mail to the empanelled contractors. The Bid should be accompanied by **Rs.15,000/- (Fifteen Thousand only)** in the form of a bank Demand Draft/Pay Order in favour of NIFT Patna as an Earnest Money Deposit (EMD).
- e. The Tenderer should be a supplier/business of software for at least two years, the tenderer should submit at list one (proof) copies of supporting records to prove the same.
- f. The tenderer should not have been blacklisted by any State Government/Central Government and/or any Central PSU. Declaration to this effect should be furnished in the Bid.
- g. All tender documents shall be duly signed and stamped by the bidder/authorized representative.
- h. As per GST laws, a form for Anti Profiteering Clause needs to filled by Tenderer for proposed supply of goods and services. (Link to obtain Form-[http://www.gstcouncil.gov.in/sites/default/files/ Format -for-filing-anti-profiteering-application.pdf](http://www.gstcouncil.gov.in/sites/default/files/Format_for_filing_anti_profiteering_application.pdf))

3. **MODE OF SUBMISSION**

- a. Tenders should be addressed to The Purchase Officer, NIFT Patna by designation only.
- b. Tender should be submitted in the one covers.
 - (i) Technical & Price Bid for supply of of Software for FC department at NIFT Patna.
- c. a. Tender can be submitted in person on or before the due date and time specified in the tender notice. Such tenders may be dropped in the TENDER BOX kept at the reception/common area of: National Institute of Fashion Technology. Mithapur Farms Area, NIFT Campus, Patna- 800001.

- d. Alternatively, the tenderer who prefers to submit the tender through post can dispatch the same through Registered Post or Courier so as to reach the above address on or before the due date and time specified in the Tender Notice. Tenders received after the due date and time, for what so ever reasons will not be considered, and the NIFT Patna, will not be liable or responsible for the same.
 - e. Tender should be submitted in the prescribed Tender Document obtained from the Purchase department, NIFT Patna or downloaded from NIFT website.
4. **DUE DATE & TIME** : Tender document will be issued from 10.00 am to 4.00 pm on all working days as mentioned in the Tender schedule. The sealed tenders should reach the office of the Purchase Officer, NIFT Patna on or before as mentioned in the Tender notice. The tenders will be opened at 3.30 pm on the same day. The tender received after due date and time or unsealed or incomplete or by electronic mail will be summarily rejected.
5. **EARNEST MONEY DEPOSIT & SECURITY DEPOSIT**
 - a. Tenderer shall enclose a demand draft/pay order of any scheduled bank of Rs.15,000/- (Fifteen Thousand only) in favour of NIFT patna payable at Patna as the non-interest bearing Earnest Money Deposit in Technical Bid. Technical bid without EMD shall be rejected.
 - b. The Earnest Money Deposit of the unsuccessful tenders will be returned, after the acceptance of the work order by successful tender, at the expense of the Tenderer within reasonable time. Earnest Money Deposit will not bear any interest thereon.
 - c. Cheques, Bank Guarantees will not be accepted towards EMD.
 - d. The Earnest Money Deposit/Security Deposit will be forfeited if: a. Successful bidder fail to supply the software, Tenderer withdraws his tender or backs out after submission of tender, Tenderer fails to remit the **Security Deposit @05% of supply order value.**
6. **VARIATION IN QUANTITIES** : NIFT Patna reserves the right to accept the tender either in full or in part and either to increase or to decrease the quantities to the extent of twenty five percent (25%) indicated in the tender schedule, unless qualified by the specific limitation of the tender.
7. **RELEASE OF PURCHASE ORDER**
 - a. It is not binding on the part of the NIFT Patna to accept the lowest or any other tender and reserves the right to reject or accept any tender fully or partly or retender without assigning any reason. The NIFT Patna reserves the right to accept and place the supply orders to the successful tender / tenderer.
 - b. NIFT Patna is also reserves the right to relax or waive any of the tender condition and reject the tender if anyone of the conditions enumerated above is violated or any counter condition is given by the tender. On receipt of the security deposit remittance as in the Tender Document, NIFT Patna will release the formal purchase order to the Tenderer.
8. **DELIVERY** : The successful bidder should supply the software within 15 days from the date of "Purchase Order".
9. **PAYMENT TERMS** : The payments shall be made after the successful delivery, installation & commissioning of the order.
10. **JURISDICTION FOR LEGAL PROCEEDING** : Suit or any legal proceedings in regard to this matter arising in any respect under this contract shall be instituted in any court in Patna only.
11. **PENALTY** : In the event of failure of the successful tenderer to make supply of software within the stipulated time, without prejudice to other remedies under the contract a penalty equivalent to 0.5% (Half Percent) of the value of delayed goods will be levied per week with a maximum of 5% of the contract value. If requested by the tenderer, it is the discretion of the, NIFT, Patna to grant extension of time with penalty/without penalty and to purchase the stock from any other source at the prevailing market rate at the risk and responsibility of the



successful tenderer and to claim any loss sustained by NIFT, Patna in the transaction from the tenderer besides forfeiting Earnest Money Deposit and Security Deposit.

ANNEXURE – A

DECLARATION

I/We having our office at declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature :

Name :

Designation :

Name of the Agency :

Address of the tenderer :

Seal of tenderer :

Date :

Place :



ANNEXURE – II

DECLARATION

I/We having our office atdeclare that I/we are supplier of the software / OEM / Authorized Partner for Microsoft Win 10 (64 bit) and Sound Froge Pro 11, as mentioned in the Tender (No- NIFT/PATNA/18-19/11/Pur.) documents.

Signature :

Name :

Designation :

Name of the Agency :

Address of the tenderer :

Seal of tenderer :

Date :

Place :

ANNEXURE – III

PRICE BID

“Supply of Software at NIFT Patna”

SI No	Name of Software	Qty. required	Rate per qty (Rs.)	Total Rate (Rs.)	GST@	Total Amount in Rs.
(1)	(2)	(3)	(4)	(5) = (3) * (4)	(6)	(7) = (5) + (6)
01	Sound Froge Pro 11	10				
02	Window Operating System Win 10- 64 bit	40				
Total Amount						Total amount in word (Rupee.....

Price*: - Rate shall be inclusive of all taxes and installation charges at NIFT Patna.

Note:- Items quoted must be as per the specifications given. The quotes should be in the given format. No deviation in format will be acceptable. L-1 shall be decided item wise lowest rate.

Signature :
Name & Designation :
Name of the Agency :
Seal of the Tenderer :
Date :
Place :