



## राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, पटना

### NATIONAL INSTITUTE OF FASHION TECHNOLOGY, PATNA

(A Statutory body governed by The NIFT Act 2006 Set up by the Ministry of Textiles, Govt. of India)

#### SHORT PERIOD E-TENDER NOTICE FOR PAINTING WORK OF GIRLS'HOSTEL (INSIDE & OUTSIDE) AND STAFF QUARTER (OUTSIDE) AT NIFT, PATNA

निविदा नंबर (Tender No): NIFT/Patna/01/2019-20/Building

#### Time schedule for tender process:

निविदा अधिसूचना के प्रकाशन की तिथि / Date of publication of e-tender notification	09.05.2019
निविदा प्राप्त करने की अंतिम तिथि / Last date for receipt of duly filled in e-tender document	17.05.2019 at 3:00 PM
निविदाओं के तकनीकी बिड खोलने की तारीख और समय /Date and time of the opening of Technical bid of tenders	17.05.2019 at 4:00 PM
निविदाओं के वित्तीय बिड खोलने की तारीख और समय / Date and time of the opening of Financial bid of tenders	17.05.2019 or to be informed to technically qualified bidders separately

**Note:1** Tender conditions may be read properly & accordingly filled the tender and enclosure may be submitted.

**Note:2** This tender document contains 11 pages and bidders are requested to sign on all the pages. The tender should be submitted in sealed envelopes containing separate envelope for Technical Bid & Financial Bid with covers duly sealed. The other envelop should be superscribed "E-Tender for Paining work at NIFT, Patna, Tender No. NIFT/Patna/01/2019-2/Building" and **addressed to:**

**Purchase Officer**  
**National Institute of Fashion Technology,**  
**NIFT Campus, Mithapur Farms, Patna-800001**

-----  
**NIFT Campus, Mithapur Farms, Patna-800001**  
**Ph. No.: 0612-2366834, Fax No. 0612- 2366835 Web ID: [www.nift.ac.in/Patna](http://www.nift.ac.in/Patna)**

## 1. About The Institute

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

National Institute of Fashion Technology (NIFT) NIFT Patna was established in 2008.

## 2. PROCESS FOR ONLINE SUBMISSION OF BIDS:-

- a. The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> before last date of bid submission. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in> & <http://www.nift.ac.in/patna/tenders>.
- b. Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted. On successfully online filling, all duly signed tender documents should reach to NIFT Patna before prescribed date/time.
- c. For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying **Annual Registration Charges of Rs. 2000/- + GST 18%** (Rupees Two Thousand Only + GST Extra (non-refundable)). **One time Bid Processing Fee charges Rs.4400/- + GST 18%** (Four Thousand Four Hundred Only + GST Extra - non- refundable).
- d. For online enquires regarding registration, may contact **Mr. Sandeep Bhandari, Email: [sandeep.bhandari@clindia.com](mailto:sandeep.bhandari@clindia.com), Ph: 0124-4302033/36 (8826814007)**.
- e. The Firm should ensure that it complies with the requirements as per works before applying for tender. Also, the interested Firms should submit a hard copy of the application submitted online with all relevant supporting documents before last bid of bid submission. Non-submission of hardcopy as directed will lead to rejection of the tender application.
- f. The technical bid envelope must contain the technical bid in prescribed Performa as per along with a **demand draft of Rs.1,10,000/- (Rupees One Lakh Ten Thousand Only)** towards Earnest Money Deposit (refundable but non-interest bearing) of favoring National Institute of Fashion Technology and payable at Patna with all relevant documents in support of eligibility and experience criteria and send along with tender documents to NIFT Patna.
- g. The technical bid will be opened at NIFT, Patna office in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the same date or date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- h. The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

## 3. Terms & Conditions:-

1. Submission of Tender: Tenders should be submitted in two Parts i.e. “Technical bid” and “Price bid” in two separate sealed envelopes. Both the parts should be further put in a single sealed envelope super-scribing Tender No. & name of work, bidder’s name & address. The tender duly filled may be sent to Purchase Officer, NIFT Patna either by post or hand delivered in the tender box kept in the NIFT Patna campus. No tender shall be accepted later than the time schedule specified above. Any clarifications/ amendments/ corrigenda etc., to NIT before last date of submission of bid will only be available on our website: <http://nift.ac.in/patna/tenders> . Therefore bidders are advised to keep visiting our website.
2. Technical Bid: In this bid, the bidder shall submit the following:

- I. Copy of Registration of firm, establishment, company.
  - II. Copy of the PAN CARD of the Proprietor/Partner/Company.
  - III. Copy of Registration under GST.
  - IV. Copies of turnover certificate for the latest Three Years (2016-17, 2017-18 & 2018-19).
  - V. Copy of documentary proof mentioning the work experience of bidder as per similar work. / Satisfactory completion of contract certificate from previous organization.
  - VI. Non blacklisting declaration (on letter head).
4. Price Bid: In this bid, the bidder is required to quote his item rates in the BOQ attached in accordance with the scope of work, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, taxes (GST), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in tender quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the Price Schedule. Failure in not filling some item rates will lead to rejection of tender. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.
  5. Earnest Money: **An earnest money of Rs.1,10,000/-has to be enclosed along with the Technical bid.** The EMD shall be only in the form of Bank Draft in favour of NIFT, payable at Patna. No Cheques/Cash shall be accepted as EMD. The EMD of the technically disqualified bidders will be returned. The EMD of the successful lowest bidder (L1) shall be held back with the centre and will be released after completion of the works and site clearance. Exemption may be given as per norms to MSME registered organisation.
  6. Validity of Tender: Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.
  7. Escalation: No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
  8. Completion time: The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of one (1) month from the date of issue of LOI /Work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause-17 of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, NIFT may grant maximum 10 days time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to NIFT for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Director, NIFT regarding Time extension will be final and binding on the contractor.
  9. **Scope of Work:** Detailed scope of work, special terms & conditions, makes of materials and specifications etc. are enclosed with this NIT as per Annexure –A. Bidder must read them before filling rates.
  10. **Time Schedule:** The work of external painting shall commence immediately on receipt of W.O. and the internal work shall simultaneously be started so as to meet the finalization. Time lines are essential as the academic session shall start in 10<sup>th</sup> July 2019. The entire work shall be completed as per table mentioned below:

Work	One Month			
	1 <sup>st</sup> Week	2 <sup>nd</sup> Week	3 <sup>rd</sup> Week	4 <sup>th</sup> Week
Interior paint-Hostel	√	√	√	√
Exterior Paint- Hostel	√	√		
Exterior Paint- Staff Resident			√	√

11. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tender will be unconditional.
12. **Site Conditions:** Contractor shall acquaint themselves fully with the site conditions and the working environment of NIFT, PATNA before quoting their rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
13. **Correspondence:** All the correspondence in respect of tender/award of work shall be made to Building Department, NIFT, PATNA.

14. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the NIFT officials responsible for supervision of the work. Running bills upto 70% on completion of part work could be considered on two to maximum three occasion based on the work completed and raw material procured and placed on site.

Payment Terms	Work Completed	Payment to be released
Interior paint-Hostel	100%	70% of running bill
Exterior Paint- Hostel	100%	70% of running bill
Exterior Paint- Staff Resident	100%	100% payment (On completion of complete work)

15. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. NIFT, Patna will not be a party at any stage in any of the disputes relating to the above. In case, NIFT, Patna has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.
16. **Rules governing the Contractor's employees working in the NIFT, Patna Premises:** The contractor's employees working inside the NIFT, Patna campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the NIFT, Patna property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
17. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the contract value per week will be deducted subject to a maximum of 5.00 % of the contract value.
18. **Extra or substituted item-** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by NIFT, PATNA. If required, NIFT, PATNA can make its own analysis based on DSR document of CPWD rates for determining item rate and pay to contractor accordingly.
19. **Defect Liability period:** Defect liability period shall be one year from the date of completion of work. Any defect arising in this period due to contractor's fault will be rectified by him at his own cost. Failure to do so shall lead to forfeiture of security deposit.
20. **Security Deposit:** A security deposit equal to 5.00 % of the value of work will be deducted from Contractor's bills and shall be refunded after the completion of defect liability period of one year after ensuring successful performance of the system executed by the contractor. EMD deposited by bidder shall be converted into security deposit on request. The security deposit may also be accepted in form of Bank Guarantee from the scheduled bank for the period of 12 months.
21. Contractor should depute a qualified supervisor dedicated for this work, which will monitor and coordinate work from contractor's side and interact with the Building Department, NIFT, PATNA, responsible for supervision of work, on regular basis.
22. Contractor will take due permission for entry of all his workmen in NIFT, PATNA. No unauthorized person will be allowed to work inside.
23. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by NIFT, PATNA shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
24. During execution of work, committee member can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
25. If during the execution of works, any damage is caused to NIFT, PATNA property by contractor's workers, contractor will duly make good the loss. NIFT, PATNA has the right to make reasonable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
26. During execution of work, the contractor should follow all standard norms of safety measures/precautions as per relevant IS codes and specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.
27. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus, splitting, chewing tobacco & cigarettes.

28. No material belonging to the contractor whether consumable or non-consumable should be brought inside the NIFT, PATNA campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
29. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
30. NIFT, PATNA will provide free water and electricity during execution of work at one point. The contractor has to make his own arrangements for supplying power and water from that point onwards as per his requirements.
31. No worker shall stay in the premises after 8.00 PM to 7.00 AM, unless expressly permitted.
32. Tender once submitted will remain with the NIFT Patna and will not be returned to the bidders.
33. Termination of Contract:- The Director, NIFT, PATNA reserve the right to terminate the contract on account of poor workmanship, failure to mobilize site within 10 days, non-compliance of specifications for the works, abnormal delay in progress of work, violation of any contract provisions by the contractor. In such case, contractor's EMD and security deposit deducted so far will be forfeited. The contract can also be terminated on the request of contractor. In such cases the contractor is liable to pay Liquidated damages @ 5.00% of tendered value besides forfeiture of EMD & security deposit recovered so far.
34. Any dispute arising out of this contract will be subjected to jurisdiction of Patna.
35. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Director, NIFT, PATNA also reserves the right to accept or reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest tender

### **3. SPECIFIC TERMS AND CONDITIONS**

1. Makes of various paints to be used by contractor will be according to the preference list of approved makes given. No other makes will be used by the contractor.
2. Contractor will first submit the shade cards of relevant make of paint to NIFT, PATNA for approval of colour before procuring the paint in bulk.
3. No mixing will be allowed with stainer to achieve a particular colour. Contractor will procure direct colour paint of approved shade and apply directly.
4. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint at no extra cost.
5. Contractor's job will also include removing of all malba and debris arising in the process of painting including washing of floor to remove stains of paint, at no extra cost.
6. The rates of items shall be for execution of work at all level & heights. Nothing extra shall be paid on this account. The contractor, if he so desires can visit the site and measurement the actual surfaces of walls before quoting. He shall also check and ascertain the locations of any existing structure or equipment or any other situation, which may affect the work. No extra claim for ignorance or on the ground of insufficient description will be allowed at a later time.
7. Contractor will arrange proper ladders, scaffolding and jhoolas (for painting at higher levels) at his own cost and will take all safety measures like safety belts, extra labour to hold ladders/Jhoolas etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by NIFT, PATNA officials and in such cases, contractor will be solely responsible for delay and its consequences thereof.

### **4. TECHNICAL SPECIFICATIONS**

1. For external paint, Contractor will thoroughly clean and wash the existing cement painted wall surfaces before starting paint at no extra cost. Contractor's quoted rates will include scrapping the loose paint and cleaning the entire surface with wire brush/sandpaper/broom.
2. Minor repairs (like repairing broken edges of walls, filling depressions etc.) with wall care putty will be carried out by contractor before starting painting work, at no extra cost. One coats of wall care putty to be carried out before two coats of Exterior Paint of the colour Pastel pink / White / Colours decided by NIFT.
3. Detailed technical specification for painting work with respect to materials & workmanship and mode of measurements will be as per IS codes and specifications, unless mentioned otherwise.

4. Thinner if required, may be added (not more than 10 %) in enamel paint with the prior permission of NIFT, PATNA officials.
5. There should be proper time gaps (at least 4 hours) between two coats of paint to ensure drying of first coat of paint.
6. The approved quality, make & shade of paint shall be maintained by the Contractor throughout the work. The covering capacity ratio with respect to quantity of paint should be strictly adhered to by the Contractor as per specification. For any lapse / deficiency in this regard, a suitable deduction shall be made from the contractor's bill.
7. Painting material to be used should be of First quality.

Signature of Authorized person of  
the Firm/Agency with stamp/ seal

**Annexure-A**

**Scope of work for Painting**

**For Painting Works of Girls' Hostel (Inside & Outside) and Staff Quarter (Outside)**

For Painting of the Girls' Hostel (Inside & Outside) and Staff Quarter (Outside) of the NIFT Campus Patna the approximate area for painting the boundary wall is as under :

Sl. No.	Particulars	Unit	Total Approximate Area in Mtr <sup>2</sup>
1	Internal Areas of Girls' Hostel and internal areas of Staff Quarter like, Stair Case & Common Areas.	Sq. Meter	19867
2	External Areas of Girls' Hostel and Staff Quarter	Sq. Meter	11383

**Approximate area for the entire work is 31250 Square Meter.**

Payment will be released on actual measurement of the painting done by either NIFT itself or from the external agencies who is authorised for this purpose. The decision of NIFT regarding measurement will be final.

**Signature of Authorized person of  
the Firm/Agency with stamp/ seal**

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**TENDERER TO FILL UP THIS PAGE**

**Annexure – A-I**

- 1 (a) Name of the Tenderer's firm/  
Organisation/ Agency :
- (b) Name of the Proprietor/ Partner :
  
- 2 Office Address :
  
- Telephone/ Mobile No. :
- Fax No. :
- E-mail Address :
- Website address if any :
  
- 3 Name of authorized representative(s) :
- 4 Whether proprietary or partnership  
Firm or Company :
  
- 5 List of documents furnished along  
with the tender paper :

**Signature of Authorized person of  
the Firm/Agency with stamp/ seal.**

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**  
(Govt. of India, Ministry of Textiles)  
Mithapur Farms, Patna – 800004

**TECHNICAL BID FOR PAINTING WORKS**

**To be deposited in sealed cover (subscribed as “Tender for Painting Works at NIFT Patna”)**

- 1 Name of the firm/ agency : \_\_\_\_\_
- 2 Whether Agreed for Security Deposit @5.00 % of Order Value ? : Yes/ No. \_\_\_\_\_
- 3 Whether Technical & Financial Bid submitted in separate envelops and superscribed properly ? : Yes/ No. \_\_\_\_\_
- 4 Whether agreed to complete the entire Painting Works within One Month from the date of issue of LOI/Work Order ? : Yes/ No. \_\_\_\_\_
- 5 Whether price quoted as per the required specification mentioned in the Annexure ‘A’ and inclusive of all taxes & other charges etc. (mentioned separately)? If specifications will not match with the Annexure “A-iv” Tender may be rejected. : Yes/ No. \_\_\_\_\_
- 6 Similar nature (Experience) document submitted? : Yes/ No. \_\_\_\_\_
- 7 Experience in Years : \_\_\_\_\_ Year(s)
- 8 Defect Liability period up to One Year after completion of Works : Yes/ No. \_\_\_\_\_
9. Whether agreed to abide by all the terms & conditions mentioned in the tender paper ? : Yes/ No. \_\_\_\_\_
10. Whether EMD submitted? : Yes/ No. \_\_\_\_\_, if Yes Demand Draft No Dated\_\_\_\_  
Tender received without EMD shall be rejected. \_\_\_\_\_ for **Rs. 1,10,000/-** drawn on \_\_\_\_\_  
favouring NIFT, payable at Patna is enclosed.



Required Documents		Attached/ Not Attached (Enter Reason wherever applicable)
Self attested copy of Firm/ Agency Establishment / Company Certificate		
Self attested copy of PAN Card number under Income Tax Act.		
Self attested copy of GST Registration Certificate		
Work Order for similar nature work during last three year		
Non blacklisting declaration (As per annexure –A-III).		
Annual turnover : Above 10 Lakh in each year's (Attached: Balance Sheet / Payment certificate / Turnover Certificate from C.A. / Work Completion certificate with mentioned Contract Value)	2016-2017	
	2017-2018	
	2018-2019	

**Signature of Authorized person of the Firm/Agency with stamp/ seal**

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_



**UNDERTAKING**

I/We.....S/o.....R/o .....  
..... (local address Permanent address) solemnly state that I/We have not so far  
been **black listed** by any of the institutions/offices in which I/We have worked/awarded for works and for any false  
information I / We shall be solely responsible.

Date this day of

**Place:** \_\_\_\_\_

**Signature of Authorized person of  
the Firm/Agency with stamp/ seal**

**FINANCIAL BID**

**For Painting Works**

- This Financial Bid should be filled in by tendering party duly signed, Stamped and sealed and must be submitted in a separate cover, Superscribed with “Financial Bid”
- The Financial Bid of only technically qualified bidders will be opened.
- The Vendors may quote per Square Meter rates for following works:-

SL No	Particulars of Works	Rate per Sq. Meter with all charges/Taxes	Total Estimated Measurement of painting works in Mtr <sup>2</sup>	Total Cost (Rs) with all charges/Taxes
(1)	(2)	(3)	(4)	(5)= (3) x (4)
1	Minor repairs (like repairing of broken edges of walls, filling depressions etc.) with wall care putty and one coat of branded wall care putty, like, Asian Paints, Birla, JK etc.	Rs.	31250 Sq. Meter	Rs.
2	Primer Work - One coat of First Quality, like, Asian Paints, Dulux, Nerolac , Berger etc.	Rs.	31250 Sq. Meter	Rs.
3	Double Coat on External Areas - (i) Exterior Emulsion Paints for Walls - First Quality, like, Asian Paints, Dulux, Berger etc. (ii) Synthetic Enamel Paint for Grills & Iron Fixtures - First Quality, like, Asian Paints, Dulux, Nerolac, Berger etc.	Rs.	11383 Sq. Meter	Rs.
4	Double Coat on Internal Areas - (i) Acrylic Emulsion Paint for Walls - First Quality, like, Asian Paints, Dulux, Nerolac, Berger etc. (ii) Synthetic Enamel Paint for Grills & Iron Fixtures - First Quality, like, Asian Paints, Dulux, Nerolac, Berger etc. (iii) Touch Wood Polish for Doors & Windows - First Quality, like, Asian Paints, Dulux, Nerolac, Berger etc.	Rs.	19867 Sq. Meter	Rs.
<b>Total of above (Sl -01 to 04)</b>				
<b>Total cost in word Rupee. ....</b> .....				

\* GST Shall be inclusive of above per Sq. Meter rate.

**Note:** All rates should be inclusive of GST, Work order shall be given on over all L-1 rates. Payment will be released on actual measurement of the painting done by either NIFT itself or from the external agencies who is authorised for this purpose. The decision of NIFT regarding measurement will be final.

**Signature of Authorized person of  
the Firm/Agency with stamp/ seal**

**Date:** \_\_\_\_\_  
**Place:** \_\_\_\_\_