

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**  
**(A Statutory Institute governed by the NIFT Act 2006)**  
**(Ministry of Textiles, Government of India)**  
**NIFT Campus – HauzKhas, New Delhi – 110016**

**Short Term Appointment in INDIAsize Project**

'INDIAsize' is an extensive research study undertaken by National Institute of Fashion Technology (NIFT) under the aegis of Ministry of Textiles, Govt. of India, to develop a comprehensive size chart for ready to wear industry. This is a scientific exercise where anthropometric data will be collected from a sample population in the target age group to create a database of measurements that will culminate in a standardized size chart truly representative of the Indian population. Data collection will be done through 3D whole body scanners which will be moved to various cities like New Delhi, Mumbai, Chennai, Hyderabad, Kolkata and Shillong for data collection.

Team in INDIAsize booth will have following members -

1. **Anthropologist/ Ergonomist** for taking some manual measurements for validation of scanned measurements, for ascertaining participant body size and issuing scan suit and checking scans for quality.
2. **Scanner Operation Executive** to overlook end-to-end process involved in scanning of the participants in different postures.

NIFT invites application for the position of Scanner Operation Executive and Anthropologist/ Ergonomist to run the scanners and take manual measurements respectively on short-term contract basis as per details given below for the INDIAsize Project.

The selected candidates would be required to move to various listed locations for data collection. Tentative duration of data collection in each location will be for 3-4 months. NIFT will bear the intercity train transportation to multiple locations by 2/3 Tier AC.

S.N	Positions	Consolidated Monthly Salary	Duration of appointment	Place of posting	Locations of Tour	Nos. of Vacancies
1.	Anthropologist/ Ergonomist	Rs.35,000/-  DSA@Rs. 1000/- per day will be admissible while on official tour	Initially 6 Months period extendable upon satisfactory performance till the end of the data collection .	New Delhi	Multiple cities  • Mumbai, • Chennai, • Hyderabad, • Kolkata • Shillong	03
2.	Scanner Operation Executive	Rs.35,000/-  DSA @Rs. 1000/- per day will be admissible while on official tour	The appointment maynot exceed in total of 2 years.	New Delhi	Multiple cities  • Mumbai, • Chennai, • Hyderabad, • Kolkata • Shillong	06

## Eligibility Criteria and Job Responsibilities

### 1. ANTHROPOLOGIST / ERGONOMIST-

#### Minimum Education Qualification and experience

- Graduates in field of  
Anthropology/Biomechanics/ Ergonomics/Textile &Clothing/ Fashion Technology/ Garment Manufacturing Technology/ Apparel Manufacturing Technology/ Apparel Design/ Fashion Design  
OR equivalent from recognized university/ institute of repute  
Having 1 year of field work/ research / job experience in the relevant area  
  
OR
- Post Graduate in field of  
Anthropology with specialization in Biological Anthropology (Desirable knowledge: Physiological Anthropology/ Kinanthropometry/ Ergonomics) / Biomechanics / Ergonomics/ Textile &Clothing/ Fashion Technology/ Garment Manufacturing Technology/ Apparel Manufacturing Technology/ Apparel Design/ Fashion Design  
OR equivalent from recognized university/ institute of repute

#### Responsibilities

- Assessing the participants' size and giving right size of the scan suit to participant
- Taking weight of the participant and communicating accurately to the team
- Taking body measurements like girth and height discreetly using measuring tape and anthropometric kit for select participants and record the same with the scan number for easy corroboration
- Checking the scans for quality and guide the scanning process
- Storing all the body data confidentially
- Responsible for coordinating between all members in INDIA size booth and work successfully in a collaborative, team-oriented environment
- Good communication and customer service skills with the capacity to interact with diverse groups .To be able to communicate in English and Hindi language
- Is aware and suitably able to identify and manage public health and safety practices
- Must be self-motivated, creative, detail-oriented, and excel in problem-solving skills and should have the ability to prioritize and manage multiple responsibilities
- Ability to deal with sensitive information with a high level of trust and confidentiality

## 2. SCANNER OPERATION EXECUTIVE

Though training on specific scanner operation, data recording and analysis will be provided tentatively in month of March 2019 in Delhi but basic knowledge of running, working with and operating computer is essential.

### Minimum Education Qualification–

BE/ B.Tech / B.Sc. in Computer Science/ software / Information Technology/ Electrical & Electronics/Multimedia, BCA

OR equivalent from recognized university/ institute of repute.

Having 1 year experience and proficiency of working with and operating computers

OR

Applicants from other engineering fields with the proficiency in handling Graphic design/ multimedia software from recognized university/ institute of repute.

Having 1 year experience and proficiency of working with and operating computers

OR

Graduate in Fashion Technology/ Garment Manufacturing Technology/ Apparel Manufacturing Technology/ Apparel Design/ Fashion Design/ Fashion communication (Desirable knowledge: CAD or graphic design/ multimedia software)

OR equivalent from recognized university/ institute of repute

Having 1 year experience in the relevant area

### Responsibilities

- Independently operating and handling of 3-D body scanners
- Patiently interacting with participants and guiding on postures of scan
- Capturing the scan data flawlessly
- Uploading of data on NIFT procured cloud
- Managing medium complexity software in case of crisis
- Recording, storing and retrieving data efficiently
- Checking scans for quality and correct body landmark identification under guidance of anthropologist/ ergonomist
- Ensuring effective and efficient retrieval of the body measurements from the scanned files
- Recording the scan number issued on consent form for seamless integration of socio-demographic questionnaire with scan data
- Maintaining spare parts consumption, replacement and repair records
- Error solving and rectification in the system
- Performing reliability, accuracy and calibrations time to time as required following standard protocols
- Perform machine maintenance and updates
- Managing and maintaining the scan data server
- Responsible for coordinating between all members in INDIA size booth and work successfully in a collaborative, team-oriented environment
- Good communication and customer service skills with the capacity to interact with diverse groups. To be able to communicate in English and Hindi language

- Must be self-motivated, creative, detail-oriented, and excel in problem-solving skills and should have ability to prioritize and manage multiple responsibilities
- Ability to deal with sensitive information with a high level of trust and confidentiality

## Format of CV

### ANTHROPOLOGIST / ERGONOMIST

<b>Personal details</b>			<b>Photograph of candidate</b>
Name	DoB	Age	
email	Postal address	Ph No mobile	Ph no landline
<b>Educational qualification</b>			
Month & year of starting	Month & year of completion	Description of Graduation degree	Name of University /Institute
Month & year of starting	Month & year of completion	Description of Masters degree (if, any)	Name of University /Institute
Month & year of starting	Month & year of completion	Description of MPhil Degree (if,any) & Topic of research	Name of University /Institute
Month & year of starting	Month & year of completion	PhD (if, any) & Topic of research	Name of University /Institute
<b>Experience</b>			
Month & year of starting	Month & year of completion	Profile and description of job	Name of Organization/company of employment
<b>Special mention –Experience involving dealing with anthropometric/ body measurements</b>			
Job/ Project experience	Description of the activity undertaken	Name of the organization	Month & year of starting & completion
Field work / Research experience	Description of the activity undertaken	Name of the organization	Month & year of starting & completion
Any other	Description of the activity undertaken	Name of the organization	Month & year of starting & completion
<b>OTHER</b> :any other detail you may like wish to provide to help support your application			

## SCANNER OPERATION EXECUTIVE

<b>Personal details</b>			<b>Photograph of candidate</b>
Name	DoB	Age	
email	Postal address	Ph No mobile	Ph no landline
<b>Educational qualification</b>			
Month & year of starting	Month & year of completion	Description of Graduation degree	Name of University /Institute
Month & year of starting	Month & year of completion	Description of Masters degree (if, any)	Name of University /Institute
<b>Experience</b>			
Month & year of starting	Month & year of completion	Job Profile and description listing computer usage	Name of Organization/company of employment
<b>Special mention -Experience/ Knowledge of CAD or graphic design / multimedia software</b>			
Name of the CAD Software	<p>Details Job experience involving the said software</p> <p>And/ Or</p> <p>Details of training course undertaken (if any)</p> <p>And/ Or</p> <p>Source of acquiring the knowledge of the said software</p>	Name of the organization	Month & year of starting & completion
Name of the Graphic design / multimedia Software	<p>Details Job experience involving the said software</p> <p>And/ Or</p> <p>Details of training course undertaken (if any)</p> <p>And/ Or</p> <p>Source of acquiring the knowledge of the said software</p>	Name of the organization	Month & year of starting & completion
<b>OTHER</b> :any other detail you may like wish to provide to help support your application			

## GENERAL INSTRUCTION

1. The candidate should ensure that they fulfill the eligibility (qualification/ experience etc.) requirements
2. The CV has to be provided in the prescribed formats only. The applications received in other formats are liable to be rejected.
3. Interested and eligible candidates may forward their detailed CVs with their passport size photograph on or before **19.12.2018** to Email: [size.india@nift.ac.in](mailto:size.india@nift.ac.in) and [saravana.n@nift.ac.in](mailto:saravana.n@nift.ac.in) stating the position in the subject line  
For example: **Application for post of Anthropologist / Ergonomist**  
**Application for post of Scanner Operation Executive**
4. The experience will be counted post acquiring of the minimum educational qualification
5. The selection for both the posts will include skill / written test cum personal interview. The necessary instruction to this shall be made available on NIFT website only.
6. The prescribed qualification is the minimum and the mere possession and fulfilling the essential qualification of the same doesn't entitle the applicants to be called for next round of selection.
7. The candidate will also be required to bring originals and one self attested copy of the educational and experience certificate for verification during the interview
8. The applicants shortlisted shall be informed via E-mails and through NIFT website. However, NIFT shall not be responsible for non-receipt of any communication on any account whatsoever.
9. The number of posts advertised is indicative and the NIFT reserves the right not to fill any post(s) and also the number of posts may be decreased or increased depending upon the actual requirement
10. NIFT reserves the right to modify/withdraw the notification at any time. The institute also reserves right of rejecting any or all the applications without assigning reason thereof.
11. Incomplete applications or applications received after the due date shall not be considered
12. Canvassing in any form shall attract disqualification.
13. Wrong declarations/ submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
14. The decision of NIFT shall be final in all matters.