



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

National Institute of Fashion Technology

निफ्ट कैंपस, हाऊ खास, निकट गुलमोहर पार्क, नई दिल्ली-110016

NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016

Advt No.08/Group-A Posts/Deputation/2019

RECRUITMENT OF GROUP 'A' POSTS ON DEPUTATION BASIS

National Institute of Fashion Technology (NIFT), a Statutory body under the Ministry of Textiles, Government of India and a premier Institute of Fashion Business Education with 16 Campuses located across the country invites applications from Indian nationals in the prescribed proforma for the following posts on deputation basis:-

Post Name	Pay Level/ Pay Band	*No. of Posts	Location
Joint Director	Level-12 / PB-3, Rs.15600-39100/- + Grade Pay Rs.7600/-	09	Head Office, Bengaluru, Bhubaneswar, Bhopal, Gandhinagar, Hyderabad, Kannur, Shillong & Srinagar
Deputy Director (F&A)	Level-11 / PB-3, Rs.15600-39100/- + Grade Pay Rs.6600/-	03	Bengaluru / Raebareli / Kannur / Chennai / Hyderabad
Accounts Officer	Level-10 / PB-3, Rs.15600-39100/- + Grade Pay Rs.5400/-	05	Head Office(02), Mumbai, Shillong & Kangra

*Number of vacancies may vary

A. Eligibility Condition for Recruitment on Deputation Basis:

Joint Director	Officers of the Central Govt./ State Govt. / UT/ Autonomous Organization / PSUs possessing Graduate degree in any discipline from a University/ Institute of repute and holding analogous post on regular basis in their service / department or with atleast 5 years of regular service in Level-11 / PB-3, Rs.15600-39100 + Grade Pay Rs.6600/- with relevant experience in dealing with Establishment & Administrative matters.
Deputy Director (F&A)	Officers of the Central Govt/ State Govt./ UT/ Autonomous Organization / PSUs holding analogous post on regular basis in their service / department or with at least 5 years of regular service in Level-10 / PB-3, Rs.15600-39100 + Grade Pay Rs.5400/- with relevant experience in dealing with Finance and Accounts matters.
Accounts Officer	Officers of the Central Govt./ State Govt./UT/ Autonomous Organization / PSUs holding analogous post on regular basis in their service / department or with at least 3 years of service in Level-7/ PB-2, Rs.9300-34800 + Grade Pay Rs.4600/- with relevant experience in Accounts, Purchases and Finance.

B. Age Limit(as on closing date) : 56 years

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C. General Instructions:

1. The applicant must be a citizen of India.
2. The period of deputation shall be 03 years initially. The terms and conditions of deputation will be governed as per Govt. of India Orders/ Instructions on the subject.
3. Applications shall be forwarded through proper channel along with attested copies of APARs of last 05 years and Vigilance / Cadre Clearance/NOC failing which the application will not be considered.
4. The Concerned department while forwarding application shall certify that the applicant, if selected, will be relieved within one month of the receipt of the Offer of Appointment.
5. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications and/or experience laid down for the post as on the last date of receipt of the applications. No enquiries with reference to eligibility will be entertained.
6. Incomplete applications not accompanied with the required certificates / documents/ unsigned are liable to be rejected.
7. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of applications.
8. The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates.
9. Application once made will not be allowed to be withdrawn on any count nor can it be held in reserve for any other recruitment or selection process.
10. All correspondence from the Institute including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the application form, or uploaded on NIFT website www.nift.ac.in
11. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the applicant.
12. Interested applicants are requested to forward their applications through proper channel in the prescribed format downloaded from Institute's website (www.nift.ac.in) to the Registrar, 2nd Floor, Head Office, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016 so as to reach on or before 16th August, 2019 by 5:30 p.m.

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9. शैक्षिक रिकॉर्ड की उच्चतम डिग्री से 10^{वीं} पास तक/Academic Record starting with highest degree upto 10th standard:

कोर्स/Course	कॉलेज/विश्वविद्यालय/संस्थान का नाम/ Name of College / University / Institute	शांच/विशिष्ट डिग्री/डिप्लोमा/ Branch/ Specialization Degree/Diploma	कोर्स की अवधि/ Course Duration		अंक/ग्रेड का प्रतिशत/ % age of marks/Grade
			से/From	तक/To	

(यदि जगह अपर्याप्त है, एक पृथक शीट संलग्न करें, अपने हस्ताक्षर द्वारा प्रमाणीकृत करें/ Enclose a separate sheet, duly authenticated by your signature, if the space is insufficient.)

10. रोजगार का विवरण, कालानुक्रम में (सरकारी सेवा में आने से लेकर अब तक/ Details of employment, chronological order (Starting from entry in Government Service):

कार्यालय/संगठन Office/ Organization	पदनाम सहित वेतनमान / Post held with scale of pay	सेवावधि/ Period of Service		नियुक्ति की प्रकृति (नियमित /तदर्थ/प्रतिनियुक्ति/ Nature of appointment (Regular / ad- hoc/deputation)	मूल वेतन /Basic Pay			नियुक्ति के दौरान किए गए कार्यों का संक्षिप्त ब्यौरे सहित कार्य की प्रकृति/ Nature of duties with Brief Details of works performed during the appointment
		से/Form	तक/To		पे बैंड में वेतन/ Pay in PB	ग्रेड पे/ GP	मूल वेतन/ Basic Pay	

(यदि जगह अपर्याप्त है, एक पृथक शीट संलग्न करें, अपने हस्ताक्षर द्वारा प्रमाणीकृत करें/ Enclose a separate sheet, duly authenticated by your signature, if the space is insufficient)

11. संगत अनुभव के कुल वर्ष/ Total years of relevant experience.



12. प्राप्त विशेष पुरस्कार/सम्मान, यदि कोई/ Special Awards/Honours received, if any

वर्ष/ Year	पुरस्कार का नाम/सम्मान/ Name of award/ honour	संगठन का नाम/ Name of organization

13. क्या आप आवेदित पद के लिए पात्रता मापदंड पूरा करते हैं/ Do you fulfill the eligibility criteria for the post applied for:

(i) संयुक्त निदेशक/Joint Director:

हाँ/Yes

नहीं/No

केंद्रीय सरकार / राज्य सरकार। / केन्द्र शासित प्रदेश / स्वायत्त संगठन / सार्वजनिक उपक्रम में अपनी सेवा/विभाग में नियमित आधार पर सहाय पद धारक अधिकारी, किसी प्रतिष्ठित विश्वविद्यालय / संस्थान से किसी भी विषय में ग्रेजुएट डिग्री के साथ या लेवल-11 / पी.बी.-3, र.15600-39100 + ग्रेड वेतन र.6600/- में कम से कम 5 साल की नियमित सेवा, स्थापना तथा प्रशासनिक मामलों में प्रासंगिक अनुभव सहित।

Officers of the Central Govt./ State Govt. / UT/ Autonomous Organization / PSUs possessing Graduate degree in any discipline from a University/ Institute of repute and holding analogous post on regular basis in their service / department or with atleast 5 years of regular service in Level-11 / PB-3, Rs.15600-39100 + Grade Pay Rs.6600/- with relevant experience in dealing with Establishment & Administrative matters.

(ii) उप निदेशक (वित्त एवं लेखा)/Dy. Director (F&A):

हाँ/Yes

नहीं/No

केंद्रीय सरकार / राज्य सरकार। / केन्द्र शासित प्रदेश / स्वायत्त संगठन / सार्वजनिक उपक्रम में अपनी सेवा/विभाग में नियमित आधार पर सहाय पद धारक अधिकारी, या लेवल-10 / पी.बी.-3, र.15600-39100 + ग्रेड वेतन र.5400/- में कम से कम 5 साल की नियमित सेवा, वित्त एवं लेखा मामलों में प्रासंगिक अनुभव सहित।

Officers of the Central Govt./ State Govt./ UT/ Autonomous Organization / PSUs holding analogous post on regular basis in their service / department or with at least 5 years of regular service in Level-10 / PB-3, Rs.15600-39100 + Grade Pay Rs.5400/- with relevant experience in dealing with Finance and Accounts matters.

(iii) लेखा अधिकारी/Accounts Officer:

हाँ/Yes

नहीं/No

केंद्रीय सरकार / राज्य सरकार। / केन्द्र शासित प्रदेश / स्वायत्त संगठन / सार्वजनिक उपक्रम में अपनी सेवा/विभाग में नियमित आधार पर सहाय पद धारक अधिकारी, या लेवल-7 / पी.बी.-2, र.9300-34800 + ग्रेड वेतन र.4600/- में कम से कम 3 साल की सेवा, वित्त, क्रय एवं लेखा मामलों में प्रासंगिक अनुभव सहित।

Officers of the Central Govt./ State Govt./ UT/ Autonomous Organization / PSUs holding analogous post on regular basis in their service / department or with at least 3 years of service in Level-7/ PB-2, Rs.9300-34800 + Grade Pay Rs.4600/- with relevant experience in Accounts, Purchases and Finance.

14. अतिरिक्त जानकारी, यदि कोई, जिसे आप पद के लिए अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहेंगे/Additional information, if any, which you would like to mention in support of your suitability for the post:

(यदि जगह अपर्याप्त है, एक पृथक शीट संलग्न करें, अपने हस्ताक्षर द्वारा प्रमाणीकृत करें/ Enclose a separate sheet, duly authenticated by your signature, if the space is insufficient)



15. टिप्पणी/Remarks _____

में एतद्वारा घोषणा करता हूँ कि इस प्रपत्र में सभी प्रविष्टि के साथ-साथ संलग्न शीट मेरी सर्वोत्तम जानकारी और विश्वास के अनुसार सही हैं। I hereby, declare that entries in this form as well as attached sheets are true to the best of my knowledge and belief.

अभ्यर्थी के हस्ताक्षर
कार्यालय का पूरा पता/
Signature of the candidate
Full Office Address:

दूरभाष/मोबाइल नं./Tel/Mobile No.:
ईमेल आईडी/Email Id:

स्थान/ Place:

तारीख/Date:

संलग्नक/ Enclosures:

नियोक्ता द्वारा प्रशंका / Endorsement by Employer

(भारत सरकार के उप सचिव या उससे ऊपर के अधिकारी के द्वारा हस्ताक्षरित /
To be signed by an officer of the level of Dy. Secretary to the Govt. of India or above)

अभ्यर्थी द्वारा दिये गए विवरणों को सत्यापित किया गया तथा सही पाया गया। यह प्रमाणित किया जाता है कि इनके विरुद्ध कोई अनुशासनात्मक सतर्कता का मामला लंबित / अपेक्षित नहीं है तथा पिछले 10 वर्षों में उन पर कोई छोटी / बड़ी शास्ति नहीं लगाई गई है। इनकी अद्यतन सी आर डोज़र (2013-14 से 2017-18 तक ए सी आर सहित) संलग्न है। अधिकारी की सत्यनिष्ठा भी प्रमाणित की जाती है। यह भी प्रमाणित किया जाता है कि इन चयन की स्थिति में, नियुक्ति का प्रस्ताव प्राप्त होने के एक महीने के भीतर इन्हें कार्यभार से मुक्त कर दिया जाएगा।

The particulars mentioned by the applicant have been verified and found to be correct. It is certified that no disciplinary / vigilance case pending / contemplated against him / her and no major / minor penalty has been awarded to him/her during the last 10 years. His/her up-to-date CR Dossiers (including ACRs/APARs from 2013-14 to 2017-18) is enclosed. Integrity of the officer is also certified. It is further certified that the event of selection, he/she will be relieved within one month of receipt of offer of appointment.

हस्ताक्षर/Signature _____

नाम व पदनाम /Name & Designation _____

पूरा पता और टेलीफोन नं./Complete address & Tele No. _____