

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY
NIFT-HEAD OFFICE**

MINUTES OF THE PRE-BID MEETING FOR HIRING THE EXAMINATION AGENCY FOR ASSISTING NATIONAL INSTITUTE OF FASHION TECHNOLOGY (NIFT) IN CONDUCTING ADMISSION TEST TO Ph.D PROGRAM

Time and Date: 02.00 PM 11.02.2021
Venue : ONLINE AT ZOOM APPLICATION

The pre-bid meeting for hiring of Agency for assisting NIFT in conducting admission test for Ph.D program of NIFT was held on 11.02.2021 at 2:00 pm through Zoom application in the presence of following members and bidders

Participants (Agency):-

- M/s. All India Management Association (AIMA), New Delhi

Committee Members:-

- Ms. Raj Bala Chauhan, Dy. Director (Admissions)
- Ms. Supriya Misra, Dy. Director (Finance)
- Dr. Upinder Kaur, Associate Professor & UI (Research)
- Mr. Parvez Burney, RA (Purchase)

M/s.AIMA

S. No.	NIT Document Reference	Details as per NIT	Clarification Sought by bidder	Clarification by Committee Members
1.			Kindly provide the tentative schedule of different tests / stages for execution of project from beginning till completion	Specific dates cannot be indicated at this time for Ph.D programme. The tentative schedule of activities is as under: Registration: Third week of March Admit Card: Second week of May Written Test: Second week of June Research Proposal Presentation and Interview : 3 rd week of June Result: 1 st week of July

2	5.0 General Terms and Conditions Point no.5.9	The Bidder must have conducted 03 similar work of admission Test for UG / PG programmes for atleast 200 candidates in each test process along with Presentation & Interview.	Kindly elaborate test process along with Presentation & Interview	<p>Step 1:- The completed application form along with an outline of Research Proposal in prescribed word limit has to be submitted by candidate.</p> <p>Step 2:- Committee will scrutinize the application forms and draw a list of eligible candidates for the next process.</p> <p>Step 3 :- Written test and Interview</p> <p>The breakup and indicative duration of the written test is as follows:</p> <table border="1" data-bbox="1290 336 2069 783"> <thead> <tr> <th>S.No</th> <th>Subject Area</th> <th>Type</th> <th>Marks</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td rowspan="3">Set I</td> <td>Research Aptitude</td> <td>Objective Type (MCQ)</td> <td>30 marks</td> <td rowspan="3">A total of 45 minutes for all the sections</td> </tr> <tr> <td>Communication Skills</td> <td>Objective Type (MCQ)</td> <td>(10 marks for each section)</td> </tr> <tr> <td>Logical Reasoning</td> <td>Objective Type(MCQ)</td> <td></td> </tr> <tr> <td colspan="5" style="text-align: center;">BREAK -15 MINUTES</td> </tr> <tr> <td>Set II</td> <td>Research Disposition</td> <td>Descriptive</td> <td>20 marks</td> <td>One Hour</td> </tr> </tbody> </table> <p>Research Proposal Presentation & Interview (RPP&I):-</p> <p>All candidates who were shortlisted (in the application scrutiny process) and were exempted from written test and those who qualified the written test will appear for Research Proposal Presentation & Interview.</p> <p>In this stage candidates have to present their research in the form of presentation to the panel.</p>	S.No	Subject Area	Type	Marks	Duration	Set I	Research Aptitude	Objective Type (MCQ)	30 marks	A total of 45 minutes for all the sections	Communication Skills	Objective Type (MCQ)	(10 marks for each section)	Logical Reasoning	Objective Type(MCQ)		BREAK -15 MINUTES					Set II	Research Disposition	Descriptive	20 marks	One Hour
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3	Annexure-VIII Scope of Work point no. 26	Agency will organize preparation of question paper for the Set I (which has 3 section viz - Research Aptitude, Communication Skills, Logical Reasoning). There will be 10 questions in each of the 3	Kindly confirm the paper to be provided by NIFT or approved	Agency will prepare the question paper (Set-I) on the basis of briefing provided by NIFT.																										

		sections, with all the questions carrying one mark each and will have 4 options to choose. The Question Paper will be approved by NIFT.		
4	Annexure-VIII Scope of Work point no. 45	NIFT will arrange for the venue upto 3 days depending on the number of candidates for the conduct of Research Proposal Presentation & Interview at New Delhi.	Details of rooms/infrastructure to be arranged may be provided	The RPP&I venue would be NIFT and required rooms depending on the number of candidates for the conduct of RPP&I will be made available.
5	Annexure-VIII Scope of Work point no. 47	Agency will release the honorarium to panel members @ 2500/-per day per member for upto3 days.	Kindly provide how many panel members will be there,	7 Panel members will be there.
6	Notice Inviting E-Tender Point-3	Online submission	Document can be digitally signed also	Yes, Documents can be signed digitally.
7	Scope of Work point no.45 page-27	Agency will arrange for hospitality of panel members	Kindly confirm what arrangement to made by Agency or by NIFT	Agency will arrange for hospitality of panel members
8	Scope of Work point no. 47 page- 28	Interviews for 3 days	In case it exceeds 3 days then how the expense for additional days will be accounted	The Honorarium to Panel Members will be paid by NIFT. Agency is not required to factor the cost.
9		Website	Other than online registration any specific form/reports to be generated	Yes, reports will be required as per requirement of data of Registered candidate.