



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
National Institute of Fashion Technology
(A Statutory Institute governed by the NIFT Act 2006 and set up in 1986
under the Ministry of Textiles, Govt. of India)
निफ्ट कैम्पस, हौज़खास, निकट गुलमोहर पार्क, नई दिल्ली – 110016
NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016

Advt. No. 02/Estt./NIFT-HO/2024-25

Date of Publication on Website: 19.12.2024

Last date for receipt of applications: 24.12.2024

SUBJECT: ENGAGEMENT OF ONE YOUNG PROFESSIONAL (YP) IN NIFT

INTRODUCTION

Set up in 1986, NIFT is the pioneering institute of fashion education in the country and has been in the vanguard of providing professional human resources to the textile and apparel industry. Over the years, NIFT has also been working as a knowledge service provider to the Union and State Governments in the area of design development and positioning of handlooms and handicrafts.

National Institute of Fashion Technology (NIFT) invites Expressions of Interest (EOI) from eligible candidates for the position “**Young Professional**” for attending to specific and time-bound jobs in the Administration Department of NIFT, Head Office, New Delhi. Only persons with requisite qualification and experience as prescribed would be engaged as Young Professional. The details of the Advertisement are as under:

1. EDUCATIONAL QUALIFICATION AND EXPERIENCE:

Under Graduate degree from recognized University / Institution with at least five (05) years' experience in any Government Organization not below position of Assistant.

2. AGE LIMIT:

Not exceeding 35 years

3. TENURE:

The initial contract period of the YP will be 1 year, extendable by another year based on performance review at the end of 1st year. Thus, the maximum contract of a YP is 2 years.

The engagement of Young Professional is of a temporary nature and the engagement can be cancelled at any time by NIFT without assigning any reason. Young Professional, so engaged, would be required to serve one month's notice to NIFT before leaving organization, in case the YP is desirous of leaving without completing full tenure of engagement.

No work experience letter will be given in case the YP leaves on his/her own accord before completion of 1 year.

4. REMUNERATION:

All inclusive remuneration shall be Rs. 40,000/- per month. The Young Professional will be entitled to an annual increment of 5% in his remuneration, in case the tenure is extended.

TA/DA: As applicable to NIFT Employee in Level-06

5. Working Hours and Leave:

- a). Working Hours shall normally be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. However, in exigencies of work, YP may be required to sit late and may be called on Saturday / Sunday and other holidays also. Such late sitting or working on close holidays on exigencies will not attract any additional remuneration.
- b). Paid leave shall be granted at the rate of 1.5 days for each completed month. Accumulation of leave beyond calendar year will not be allowed. Moreover, the absence up to one month for any valid reason will be considered without remuneration.
- c). Apart from above, the women YP may be eligible for maternity leave as per the maternity Benefit (Amendment) Act, 2017 issued by Ministry of Labour & Employment vide letter No. S-36017/0302015-ss-I dated 12th April, 2017.

IMPORTANT INSTRUCTIONS

- 1) **No TA/DA** is permissible for participating in the selection process.
- 2) Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in the selection process.
- 3) **SELECTION PROCESS:**
 - Initial Screening: Evaluation of submitted documents to ensure candidates meet the eligibility criteria.
 - Shortlisting: Shortlisted candidates will be invited for an interview and presentation of their portfolio.
 - Interview: Evaluation of candidates' experience, and suitability for the role.
 - Final Selection: The final decision will be based on the overall assessment of the candidate's qualifications, experience, and performance in the Presentation and Personal interview or any other Selection criteria fixed by the NIFT. The decision of NIFT shall be final.

The dates and mode of Presentation / Interview will be communicated through email to the shortlisted candidates. The mode of interview / interaction may be either offline or through online mode which will be at the sole discretion of the Competent Authority.

4) **IMPORTANT DATES:**

Date of Publication : **19-12-2024**
Last date for receipt of application : **24-12-2024 by 05:30 PM**
Date of Interview : **26-12-2024 (AT 11:30 AM)**

- 4) Suppression of factual information, production of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his/her candidature.
- 5) In case, any defect/discrepancy is detected at any point of time in future even after appointment that the candidate is not eligible as per the prescribed qualification, experience, etc. which could not be detected at the time of test /interview due to various circumstances, his/her appointment shall be liable for termination forthwith without any notice.
- 6) The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of interview will be final and binding on the candidates.
- 7) Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- 8) **NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.** Candidates are advised to visit NIFT website for updates.
- 9) The Institute reserves the right to modify/ withdraw the notification at any time. The Institute also reserves the right to reject any or all the applications without assigning any reasons thereof.
- 10) All correspondence and communication from the Institute including interview/interaction letter, if any, shall be sent only to the e-mail address provided by the applicant in the application form or uploaded on NIFT website www.nift.ac.in
- 11) **Any addendum/corrigendum shall be posted only on the website of the Institute or will be informed by email.**
- 12) **Confidentiality:** All information provided by applicants as part of the EOI process will be treated as confidential and used solely for the purpose of selection.
- 13) **HOW TO APPLY:** Candidates are advised to submit their **CVs** and the **application in the prescribed format attached below** along with relevant documents self-attested copies in support of qualification, experience, age, etc. addressing to :-

Chaman Lal
Assistant Director,
Room No. 3, Recruitment Cell, Establishment Department,
NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi- 110016” on or before
24th December, 2024 either by post OR email at recruitmentcell.niftho@nift.ac.in .

12.	Work Experience (If Any,) starting from the present employment: (Furnish self-attested supporting documents)						
	Name and Address of the Employer	Types of organization (Government / Autonomous / Private etc.)	From	To	Designation	Pay Scale (CTC) / Level	Nature of work
13.	Joining time required from the date of offer of appointment, if selected			Minimum:			
				Maximum:			
14.	Details of Honours, Awards etc. (Furnish supporting documents)						
15.	Any other relevant information						
16.	List of enclosures:						

17. Please enclose an Statement of Purpose (SOP) not exceeding 500 words covering the following:

- a) Why do you wish to join NIFT?
- b) Why do you think you are suitable for the job?
- c) How will you bring value to job that you have applied for?

Declaration

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief and nothing has been concealed /distorted. I am aware that if at any time I am found to have concealed/withheld/distorted any material, information, or furnished false particulars, my appointment is liable to be summarily terminated without notice.

Place:

Signature of the Candidate

Date:

(Name of the Candidate)