



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

(वस्त्र मंत्रालय, भारत सरकार)

National Institute of Fashion Technology

(Ministry of Textiles, Govt. of India)

19057 (02 26)/NIFT-DMN/ESTT/2025/GRP B/SHORT TERM CONTRACT

Dated: 01/04/2025

Recruitment of Group B Posts on Short Term Contract Basis-reg.

The National Institute of Fashion Technology (NIFT), set up in 1986 by the Ministry of Textiles, Government of India, is a statutory institute by virtue of by an Act (2006) of the Indian Parliament with the President of India as "Visitor". NIFT has 19 professionally managed full-fledged campuses across the country. NIFT Daman Campus is operational since August 2022 & is located at Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210.

NIFT Daman invites applications from suitable candidates for the below-mentioned for different Post of Group B on Short Short Term Contract Basis for a period of six months in a consolidated monthly remuneration Rs 40,000 to 45,000/- based upon the relevant qualification & experience. Interested candidates shall submit hard copy of their Application Form [at Annexure-II] along with detailed Curriculum Vitae (CV), documents including passport size photograph, address, contact details, educational qualifications, experiences, etc.by or before 16/04/2025 to Careers Section at National Institute of Fashion Technology, Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210.

Details of the Post:

Name of the Post	No of the Post	Duration	Salary (Fixed)
Assistant Director (Academic)	1	06 Months	Rs. 40,000 - Rs. 45,000/-
Computer Engineer	1	06 Months	Rs. 40,000 - Rs. 45,000/-
Resource Assistant (Material)	1	06 Months	Rs. 40,000 - Rs. 45,000/-
Research Assistant	1	06 Months	Rs. 40,000 - Rs. 45,000/-
Senior Assistant Account & Finance	1	06 Months	Rs. 40,000 - Rs. 45,000/-

Eligibility Criteria: -

S. No	Post	Educational Qualification & Experience
1	Resource Assistant (Material)	Maximum Age: 30 Years (30 years for General; Age relaxation: 03 years for OBC and 05 years for SC candidates) Postgraduate in Textile or Clothing from a recognized University/Institution with one year

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A Premier Institute of Design, Management & Technology

A Statutory body under the NIFT Act 2006

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S. No	Post	Educational Qualification & Experience
		of experience in documentation of textiles and apparel in a museum/gallery/resource centre/conservation project or similar assignments. Desirable: Diploma/Certificate in Textile Conservation.
2	Research Assistant	Maximum Age: 30 Years (30 years for General; Age relaxation: 03 years for OBC and 05 years for SC candidates) Bachelor's Degree from a recognized University/Institution in a relevant field as per Annexure-I with three years of experience in Academic Administration in a recognized University/Institution, research, or a relevant industry. OR Master's Degree from a recognized University or Institution in relevant field as per Annexure-I with one year experience in Academic Administration in a recognized University/ institution or in research or in the relevant industry.
3	Senior Assistant (Accounts & Finance)	Maximum Age: 35 Years (30 years for General; Age relaxation: 03 years for OBC and 05 years for SC candidates) Postgraduate Degree in Commerce/ICWA/CS/CA from a recognized University/Institution with two years of experience in finance and accounts.
4	Computer Engineer	MAXIMUMAGE:30YEARS (30 years for General; Age relaxation: 03 years for OBC and 05 years for SC candidates) Bachelor's degree in computer application/computer science/ information technology from a recognized University /Institution. Experience: Minimum three years' experience in software development, management information system development, software development and maintenance/software management/software testing and full knowledge of computer hardware.
5	Assistant Director (Academic)	MAXIMUMAGE:35YEARS (30 years for General; Age relaxation: 03 years for OBC and 05 years for SC candidates)

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S. No	Post	Educational Qualification & Experience
		Master's degree from a recognized university or institution relevant field as per annexure-I with 3 years' experience in academic administration university/institution or in research or in relevant university. OR Bachelor's degree from a recognized university Or institution in a relevant field as per annexure-I with 5years'experience in academic administration in a recognized university/institution or in research or in the relevant industry.
6	Senior Assistant (Accounts & Finance)	Maximum Age: 35 Years (30 years for General; Age relaxation: 03 years for OBC and 05 years for SC candidates) i) Commerce graduates with CA (Inter), ICWA (Inter/Final), CS (Inter/Final) or ii) Post-graduate in Commerce / Economics / Statistics / Mathematics from a recognized University / Institute of repute. Diploma / Certificate in Computer Applications Operation with latest software MS Office (Word / Excel / PowerPoint / Accounts-related software) and proficient in Computer Operation. iii) At least 3 years of experience in Accounts and Book-keeping in Govt. / Semi Govt. / reputed Pvt. concerns / autonomous bodies. Note: Candidates not possessing a Post Graduate degree shall be required to obtain it within a period not exceeding 4 years from the date of appointment for continued retention of the post.

Annexure I

S. No	Qualification
1	Bachelor's/Master's Degree in Computer Science/ Computer Applications/ Information Technology from a recognized university or institution.
2	Bachelor's/Master's Degree in Economics/ Statistics from a recognized university or institution.
3	Bachelor's/Master's Degree in Textiles Technology from a recognized university or institution.
4	Bachelor's/Master's Degree in Mass Communication from a recognized university or institution.

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S. No	Qualification
5	Bachelor's/Master's Degree in Engineering/ Technology from a recognized university or institution.

Application Fee: -

1. The candidates are required to pay Rs 500/- (For UR and OBC) and Rs, 250/- (for SC/ST/PWD) on account of the Application Fee through Demand Draft in favour of NIFT, Daman.
2. Applications received without the prescribed fee shall not be considered and summarily rejected. No representations against such rejection will be entertained. Fee once paid shall not be refunded back under any circumstances.

Important Instructions: -

1. The applicant must be a citizen of India.
2. The post is to be filled up purely on Short Term Contract basis only for a period of Six months.
3. The selection for the post shall be based on the suitability of the candidate for the position which shall be determined by NIFT Daman in a fair and transparent manner.
4. The hardcopy of the Application Form [in prescribed format] along with all required documents must reach to **NIFT Daman Campus [Address: Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210 by speed post by or before 16/04/2025.**
5. The prescribed qualifications are minimum. Mere possession and fulfilment of the essential qualifications and experience may not entail a candidate to be called for the selection process. No correspondence will be entertained from the applicant either before or after the selection. The decision of the NIFT shall be final and binding on all the candidates.
6. Incomplete or applications received without a photograph, attested copies of required certificates such as educational qualifications, caste/community/experience etc., and those received after the prescribed last date for receipt of application along with application fee, will summarily be rejected without any communication to the candidates. No further correspondence will be entertained in this regard.
7. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications and experience laid down for the post as on the last date of receipt of the applications. No inquiries with reference of eligibility will be entertained.
8. The appointee shall be paid a monthly consolidated salary as decided by NIFT.
9. All correspondence from Institute including interview letters, if any, shall be sent only on the mail address provided by the applicants in the CV.
10. Scrutiny of the CVs will be done to ascertain the eligibility & suitability of the candidates and only shortlisted candidates will be considered/called for the further selection process.

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11. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by the candidate is to be submitted.
12. Persons with disabilities fulfilling the eligibility conditions are encouraged to apply.
13. Applicants are advised to provide correct/ valid data in respect of various information as provided in this advertisement. Incorrect details, provided by applicant will result in the rejection of the applications at any stage of the recruitment activity.
14. Any discrepancy found between the information given by the applicant & the information in the original documents will make the candidate ineligible.
15. The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of interview will be final and binding on the candidates.
16. The NIFT reserves the right to modify/ withdraw/cancel this notification at any time. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
17. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
18. No interim inquiry or correspondence will be entertained. NIFT Daman shall not issue notices regarding the recruitment process in newspapers etc. Candidates are advised to visit the NIFT Daman website for updates regularly.
19. Engagement in NIFT shall be governed by the rules and regulations, and service conditions, as notified by the Institute from time to time.
20. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the NIFT reserves the right to modify/withdraw/cancel any communication made to the applicant.
21. The list of eligible candidates, shortlisted by the Screening Committee based on the documents submitted by them in terms of eligibility criteria i.e. Educational / Professional Qualification and Experience, or any addendum/ corrigendum to this notice shall be uploaded only on the website of NIFT Daman.
22. All legal disputes will be subjected to the jurisdiction of Daman.
23. For any clarification, candidates may contact on -0260-2994640 or careers.daman@nift.ac.in.

Sd/-

**Careers Department
NIFT-Daman**

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Annexure II

APPLICATION FORM

19057 (02 26)/NIFT-DMN/ESTT/2025/GRP B/SHORT TERM CONTRACT Dated:

Post Applied for

PERSONAL DETAILS

**AFFIX
PHOTO
HERE**

Name:..... Email:..... State:.....

Father Name: Mother Name:.....

Address:.....

District:..... Pin Code:..... Gender:.....

Mobile Number: D.O.B:..... Category:.....

Religion:.....

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QUALIFICATION DETAILS: -

Degree Name	Stream/Subject/Course	Board/University	Year of Passing	Documents Enclosed [S. No]

EXPERIENCE DETAILS: -

Designation	Employer	Start Date	End Date	Document Enclosed [S. No]

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PAYMENT DETAILS: -

Transaction Amount [INR]	
Demand Draft No/ Reference no:	
Demand Draft Date/Date of Transaction	

Date:-

Applicant Signature

Enclose Following Documents:

1. D.O.B Certificate [preferably 10th Qualification]
2. Education Qualification Certificate
3. Experience Certificate
4. Category Certificate [If Any]

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