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SIDCO Electronic Complex Rangreth, Srinagar-191132
J&K

16438/NIFT/Sgr/Estt/Office Order (Circular)/2020/330   Dated: 21.10.2020

Circular

Ospyn HRApps is a unique web-based HR solution that fits the Human Resource needs of NIFT. *Ospyn HRApps* features an intuitive interface that provides up-to-date employee information at a glance. With personalized profiles of every employee, configurable leave rules and payroll structure, and a simple request approval process, NIFT administration will find this application easy to use when working with faculties/staff.

All faculties/staff members are hereby informed that leave processes, Tour approvals, LTC, etc. will be entertained/ sanctioned through *Ospyn HRApps* only henceforth. All faculties/staff may ensure to update Academic & Professional details in *Ospyn HRApps* accurately for which user login and password details have already been communicated.

In case of any difficulty, Faculty/Staff may contact Mr. Talib Rashid RA for assistance.

This issues with the prior approval of Director NIFT.

**OSD Administration
NIFT Srinagar**

Copy for Kind information to :-
1. Joint Director NIFT Srinagar
2. All faculty/Staff
3. PA to Director for information of Director NIFT Srinagar
4. Webmaster NIFT Srinagar for hosting on website.
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